Call to Order: The meeting was called to order at 4:37 pm, at the Doug Cisney Room

Attendees: Trustees Jim Ulsamer/Chairman, Sharon Atack, Jan Cullinane, Bernie Barczak, George Hanns, Library Director Holly Albanese, Commissioner Dave Sullivan, and Friends of the Library Dan Malueg.

Guests: None

Approval of Minutes: The minutes from January 2020 Meeting were approved.

Friends of the Library Report: $3,500.00 was made at the Book Sale and Car show on Feb 17th at 2 pm.

Directors Report: Library Director Holly Albanese gave the following report on budget, updates on ongoing projects and concerns.

1. The Director is looking at options including purchase versus lease for a new photocopier.
2. January monthly revenue from passports was $13,700,
3. Budget is to stay at a flat rate. Any additional requests must be provided as a decision unit. Library Director will be preparing four decision units including a library vehicle for every day courier and various conferences for staff. Holly asked the Trustees if they would like anything added to the budget as a decision unit. It was agreed Holly would create a decision unit to add $6,000 to the materials budget to offset the cost for inflation.
4. Holly announced that she was recently designated the Legislative Liaison for Flagler County.
5. Expecting installation of our new print and reservation management with point of sale system at the end of March.
6. Holly has no update or status on rest room remodel.
7. Feb 17th at 2 pm is the dedication and grand opening of the new Teen Spot. This was created by opening up four study rooms and a storage closet. The Friends with in kind services by the General Services Department funded the construction, furnishings and equipment. Total cost was $36,000.
8. The library had seven resignations during the month of January mostly due to low pay and a good employment market.
9. The Library is celebrating the 100th Anniversary of the Women’s Right to Vote and is collaborating with our local AAUW and the Friends of the Library for our 2020 Flagler Reads Together. The book selected is “Why They Marched” by Susan Ware.
10. Holly and Lisa Catalano will be attending the Public Library Association Annual Conference from Feb 26-29 in Nashville, Tennessee. The Friends of the library are paying for hotel and travel.

MEETING Adjourned at 5:40 pm
Next Meeting is March 9, 2020 at 4:30pm
Minutes submitted by George Hanns