



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
December 13, 2018

MEMBERS PRESENT: Mr. Brian Riehle, Ms. Agnes Lightfoot, Mr. Kurt Schneider, Jim Crehan and Mr. Daryl Hickman
MEMBERS ABSENT: Mr. Gordon Heritage
STAFF PRESENT: Mr. Roy Sieger, and Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Harry Dickinson

1. After the Pledge of Allegiance, Vice Chairman Riehle called the meeting to order at 4:00 p.m.
2. The Chairman asked for approval of the **November 8, 2018** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

Design General Aviation Terminal - \$598,000 **Project Cost: \$598,000 (FDOT \$478,400, Airport \$119,600)**

On November 16, 2018, 30% design plans were submitted to the Airport Director for review. A 30% design review meeting was held with the design team to discuss review comments on November 29, 2018. The Airport Director's vision is to base the architectural design on a Mediterranean Resort style. 60% design is underway and will be submitted on January 4, 2019. A pre-application meeting is scheduled with the building department and Fire Marshall to discuss the project and hash out the permitting requirements. The preliminary storm water permitting research and utility coordination has also been started.

Master Storm Water Management Plan **Project Cost \$211,500 (FAA \$190,350, FDOT 16,920, Airport Enterprise Fund \$4,230)**

The Public Transportation Grant Agreement (PTGA) from the Florida Department of Transportation (FDOT) has been fully executed to fund the Master Storm Water Management Plan. The Airport Director has issued a Notice To Proceed (NTP) to GAI Consultants, Inc. with a commencement date of December 3, 2018. GAI will have 360 calendar days to complete this project.

Wildlife Hazard Management Plan **Project Cost \$30,290 (FAA \$27,261, FDOT \$2,423, Airport Enterprise Fund \$606)**

The Public Transportation Grant Agreement (PTGA) from the Florida Department of Transportation (FDOT) has been fully executed to fund the costs to prepare a Wildlife Hazard Management Plan. The Airport

Director has issued a Notice To Proceed (NTP) to GAI Consultants, Inc. with a commencement date of December 3, 2018. GAI will have 180 calendar days to complete this project.

Additionally notable information:

- On November 13, 2018, the Airport Director chaired the CFASPP Statewide Steering Committee at the Orlando International Airport.
- On November 27, 2018, the Airport Director meet with FAA and FDOT representatives to discuss the FAA 2020-2024 Airport Capital Improvement Program (ACIP).
- On November 28, 2018, Daryl Hickman and the Airport Director participated in the fly-over for the Flagler Beach Aviation Days, hosted by the Flagler Beach Museum. Mr. Sieger accompanied Mr. Hickman in his J-3 Cub and were joined by three other aircraft, a Stearman, Porterfield, and Closed Cabin WACO. The fly-over was greatly appreciate by all in attendance.
- On December 5, 2018, the Airport Director met with a representative from Kimley-Horn to conduct a Security Assessment of the Flagler Executive Airport. The last Security Assessment was conducted in 2012. This assessment is not operational in nature, but is intended to provide FDOT and the airport of an overall summary of existing facility's security features for planning purposes and for use by the District staff as a tool for funding for security enhancements that will benefit the airport.
- For FY17/18, the Flagler Executive Airport was the 5th busiest GA airport in the country in the Federal Contract Tower program, with 157,573 operations (up 12.6% from the previous FY). There are 254 FCT's in the country. And we were 80th out of 518 in the country when compared with FAA towers
- **SAVE THE DATE** for December 20, 2018, from 1:00 p.m. to 3:00 p.m. for a Holiday Gathering at the Airport FBO. Please join us for holiday treats and refreshments.

4. Fuel Sales:

Mr. Sieger reported that Avgas and Jet A sales are slightly down however it is normal sales for this time of year.

5. ATCT Manager Comments:

None.

6. Questions/Comments/New Business:

Mr. Riehle inquired about the radar and would like to try and get with the FAA about getting the radar feed. Mr. Riehle asked where the funding would be coming from. Mr. Sieger stated that he had been sending emails and been working on this for some time. Mr. Riehle asked who he had been in contact with. Mr. Riehle would really like to see the county become more involved with getting radar here to Flagler Executive Airport. Mr. Schneider points out that the traffic at the airport is getting much busier. Mr. Sieger stated that Phoenix East will get their first round of students on 12/27/2018, which would be about 30 students and another 30 students every 6 months. Mr. Sieger also told the AAB that the Ormond Beach Municipal Airport would closed for approximately 10 days due to construction on one of their runways. During that time Sunrise Aviation (a flight school from Ormond Beach) will be operating out of Flagler Executive Airport, starting the first week in January.

Mr. Schneider implied that when it comes to airspace, Embry Riddle seems to get preferential treatment, Mr. Riehle asked if the ATCT has procedures that are followed. Mr. Sieger said it is general practice that ATCT will only allow 6-7 in pattern at one time. If there are more than that the traffic pattern gets very long and no one can get out. There was much conversation about how many aircraft will be in the pattern at one time once all the flight schools are here, especially considering how crowded it is already. Mr. Hickman went on to tell a story of how dangerous it is when pilots don't follow directions using an incident involving tail 538F. Mr. Sieger asked to table this conversation until Mr. Meisterhans was available to attend since he would be better qualified to address the issue with the flight schools and the amount of aircraft in the pattern.

Mrs. Lightfoot asked if the tower was fully staffed and Mr. Sieger said they are still down one controller. Mr. Sieger went on to say that the airport is on track to end the year at approximately 185,000 operations, which would be the highest year ever of operations.

Mr. Reihle made a motion that the Airport Advisory Board take the radar issue to the Board of County Commissioners to have them reach out to the 6th district of Congress and the FAA in order to get the Flagler Executive Airport on the appropriate list for the feed for radar from Daytona to Flagler. Mrs. Lightfoot seconded the motion. Mr. Reihle opened the issue for discussion. Mr. Hickman didn't feel that the AAB should go around Mr. Sieger. Mr. Reihle stated the Airport Advisory Board's job is to take concerns to the BoCC. Mr. Reihle went on to tell the AAB the history of the topic. This started back in 2011 when Mr. Reihle made the same motion to have the AAB get the BoCC more involved in getting radar to such a busy general aviation airport. Back in 2011 Mr. Reihle contacted Representative John Mica's office in regards to having radar brought to Flagler, Mr. Reihle was told by his staff that Representative Mica would need the Board of County Commissioners send a formal request. Mrs. Lightfoot asked about the outcome back in 2011 and Mr. Reihle said it didn't get approved by the AAB to get the BoCC involved. Mr. Schneider said he was reluctant to raise his hand in favor as he doesn't think radar would be helpful. Mr. Reihle went on to say that his intention was not to go around Mr. Sieger, but only to get the BoCC involved to help Mr. Sieger, which he feels is the job of the Airport Advisory Board. Mr. Reihle complimented Mr. Sieger on what a great job he does as Airport Director. Mr. Sieger commented that he has been reaching out to the FAA on numerous occasions regarding this subject. Mr. Sieger said that the FAA said initially it was a funding issue and then he was told there was no radar equipment available. Mr. Sieger said he would forward the latest correspondence he has had with the FAA to Mr. Reihle. The motion failed 3-2

7. Tenant Comments:

None

8. Public Comments:

Mr. Dickinson asked Mr. Sieger about Operation Raincheck. This is where the controllers and pilots can meet and discuss items such as some of the concerns that were brought up in today's meeting. This is already being done in St. Augustine. Mr. Sieger said he would discuss this with Mr. Meisterhans about having something like that done here at Flagler Executive Airport.

9. Adjournment was called for at 4:59 p.m.