



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
February 12, 2020

MEMBERS PRESENT: Mr. Daryl Hickman, Mr. Wayne Harrison, Mr. Martin Stohr, Mr. Frank Ayers, Mr. Les Abend and Ms. Agnes Lightfoot

MEMBERS ABSENT: None

STAFF PRESENT: Mr. Jerry Cameron, Mr. Roy Sieger, and Ms. Gina Friedman

STAFF ABSENT: None

OTHERS PRESENT: Commissioner Charles Ericksen, Randy Clayton, Ernest Shelton, James Sclafani, Bill Gordon, Dave Faust, Kurt Schneider, Jim Long, Jay Sicilian and Vic Natiello.

1. After the Pledge of Allegiance, Chairman Hickman called the meeting to order at 2:00 p.m.
2. Chairman Hickman asked for approval of the **January 8, 2019** minutes. Ms. Lightfoot requested to have a change made to the introduction for Flagler Beach Commissioner Kim Carney, adding she is a candidate for the upcoming County Commissioner election, with the changes a motion was made to approve these minutes, which was seconded, motion carried.

Chairman Hickman passed out a self-produced document to the AAB containing Advisory Board Action Items Review, Airport Noise Issues Timeline and pages from the Airport Facilities Directory (AFD). There was discussion on several items in the document. The document as not ratified or endorsed by the AAB. The document is on file at the Airport Administration office.

3. Project Updates

Design General Aviation Terminal - \$598,000

Project Cost: \$598,000 (FDOT \$478,400, Airport \$119,600)

The Purchase and Sale Agreement for 15.17 acres of land between Flagler County Board of County Commissioners and Flagler Pines Properties, LLC in the amount of \$250,000 is on the BOCC February 17th agenda for consideration.

Master Storm Water Management Plan

Project Cost \$211,500 (FAA \$190,350, FDOT 16,920, Airport Enterprise Fund \$4,230)

We have received SJRWMD's preliminary review comments on the stormwater master plan report. The review comments were minimal. The comments were addressed and incorporated into the final stormwater master plan report. The final stormwater master plan report and the Conceptual Environmental Resource

Permit application were submitted on the SJRWMD website. The County is currently working toward completion of the “permit fee waiver” application, which will reduce the permit fee from \$9,120 to \$100. Once this fee waiver is completed and approved, SJRWMD will complete their final review.

Design for the Rehabilitation of Runway 06-24 and Relocation of Electrical Vault

Project Cost: \$639,120.00 (FDOT \$639,120.00)

The preliminary design has continued and is approaching completion. The preliminary 3D grading design, preliminary pavement design, preliminary drainage design, preliminary lighting/signage/marketing layout, and preliminary utility designs were all completed. The preliminary electrical and architectural (electrical vault) design submittals were received, reviewed and incorporated into the overall draft 60% design submittal. The draft 60% design submittal was reviewed with the Airport Director. Airport Director comments are being incorporated in to the 60% design deliverable and will be delivered to the Airport Director on February 13th. A meeting with the FAA and FDOT is scheduled for Thursday, February 13th to discuss construction funding and funding schedules for the project. The final design phase will commence after this meeting and will proceed in accordance with direction received from the funding partners.

Additionally notable information:

- On January 9th, the Airport Director, Flagler’s ATM, Daytona Intl ATM met with Ken Byrnes, the Flight Chairman and Assistant Dean at Embry-Riddle Aeronautical University Flight Training Department to request their assistance as a stakeholder in obtaining radar for FIN. Mr. Byrnes took this information to the Mr. Rodney Cruise, Senior Vice President for Administration & Planning. Mr. Cruise requested a letter from the County Administrator requesting assistance in obtaining radar. The letter was drafted and sent. Mr. Cruise forwarded this information to their lobbyist in Washington, D.C. The lobbyist, Mr. John Dudinsky contacted the Airport Director requesting talking points on the radar issue as he was having lunch the following day with White House staff. The Airport Director prepared the talking points and forwarded them as requested. Mr. Dudinsky reported the next day that he had a productive meeting with the White House staff and shared with them the background information that was provided. They agreed to raise the matter with the FAA Administrator. The Airport Director reached out Mr. Dudinsky on February 4th to see if there has been any further discussion on this issue. Mr. Dudinsky replied that our request is being considered and he’ll update as soon as he receives news.
- On January 22, 2019, the Airport Director was a guest on the weekly radio show, “Today with Pastor J”. The Airport Director spoke about the airport and promoted the upcoming Race of the Runways event.
- On January 24, 2019, the Airport Director met with a Jewell Tomazin, a reporter from the News Journal. Jewell is responsible for reporting on local community events and she wanted to do a story on the Race of the Runways event. The article appeared in the New Journal on January 31, 2019.
- On January 30, 2019, the Airport Director met with the Daryl Hickman, Chair of the Airport Advisory Board. The Airport Director wanted to share the presentation that he had prepared for the Airport Noise Workshop and wanted to see if he had anything to add. Mr. Hickman suggested that a slide regarding the community events that are held at the airport be added. The Airport Director added the requested slide as well as one on emergency utilization.
- On February 1, 2020, the airport hosted the 9th Annual Race of the Runways for Rotary. The 5K event had a great turnout with 307 runners/walkers and additional 75 people for the pizza party. The weather was great and we had a fantastic sunset at the start of the race. Everyone had a great time.

→ On February 3, 2020, the Board of County Commissioners held a workshop on Citizen Noise Concerns. There were several people from the neighborhood's that surround airport expressing their concerns regarding aircraft noise. Some of them offering suggestions on what should be done. The Chair and Vice-Chair of the Airport Advisory Board also took this opportunity to express their views on this subject as well. The Board of County Commissioners requested that the flight schools be contacted and reminded to fly friendly when utilizing the airport. The County Administrator and the Airport Director will be requesting to meet with the local flight schools to seek their assistance in reducing the aircraft noise.

4. Fuel Sales:

Mr. Sieger stated that AvGas sales were up, and Jet A is slightly down.

5. ATCT Manager Comments:

Mr. Clayton suggested to Mr. Cameron and Mr. Sieger to keep the controllers in mind when it comes to growth as they are having a problem staffing the tower. Equipment maintenance is important to airfield safety.

6. Questions/Comments/New Business::

Chairman Hickman questioned the new terminal building expressing concerns on size, maintenance, and staffing. Mr. Sieger responded that the design scope of work for the terminal building was approved by the BOCC and the design is currently past the 60% stage. Mr. Sieger also added that facilities are constructed for current and future needs. In addition, the terminal building size was addressed in the approved Airport Master Plan, which is reviewed by both the FAA, FDOT and the BOCC.

Mr. Harrison questioned the Airport Master Plan stating it was a spending document not a growth document. Mr. Sieger stated that the Airport Master Plan was done correctly, Mr. Ayers agreed; the Airport Master Plan was done how most Airport Master Plans are done.

Chairman Hickman brought up Airport Noise Concerns passing out a packet of other airfield processes. Chairman Hickman also stated that nothing had been put in place at KFIN. Mr. Cameron clarified that something has been done, which was the upcoming meeting with the flight schools to discuss the noise concerns. Mr. Sieger stated that he has been working with the ATCT Manager on noise abatement recommendations and traffic patterns.

Chairman Hickman asked about the floating dock for Gore Lake. Mr. Sieger said he is looking into the cost to have a dock installed. Chairman Hickman asked about the dock that was at the airport, but not installed. Mr. Sieger said that dock belonged to General Services and had to be returned. Mr. Cameron said he would look into the dock and see if that is an option.

Vice-Chairman Abend asked about their roll as an Advisory Board. Mr. Cameron said that he recently read the Airport Advisory Board Bylaws and is not surprised that they don't have a clear understanding of their role as they are poorly written. Mr. Cameron stated that he would request the Board of County Commissioners to direct the County Attorney to update the Bylaws.

Mr. Ayers handed out a letter addressed his fellow AAB members. The letter referred to the BOCC Workshop regarding Flagler Executive Airport Citizen Noise Concerns held on February 3rd. Mr. Ayers was surprised and disappointed by statements made by two individual members of the AAB. He

thought the statements gave the impression that they were speaking for the entire AAB, which was not the case. The letter is on file in the Airport Administration office. Mr. Ayers requested to be involved in updating the Bylaws. Mr. Ayers also requested the AAB to follow the Bylaws as well as the Sunshine Law. Mr. Cameron will request legal to come back and do another presentation on the Sunshine Law.

They was much discussion on how to move forward with the noise concerns. Mr. Cameron said he would form a Noise Abatement Work Group, to include a liaison from the AAB, pilots and neighbors. Vice- Chairman Abend was selected to be the liaison from the AAB.

8. Tenant Comments:

Ernest Shelton from PEA stated that they follow every rule that has been asked of them to follow. He did not appreciate the finger pointing at the noise workshop. PEA tries to be a good neighbor. Mr. Shelton also mentioned that people are driving way to fast on the taxiway.

9. Public Comments:

Mr. Faust asked if the public would be involved in the discussions. Mr. Cameron said absolutely.

10. Adjournment was called for at 4:15 p.m.

** These minutes were not approved by the ABB**