

Bulletin Board/Pamphlet Table Display Policy

The Flagler County Public Library (FCPL) provides two bulletin boards, a table and three wall-mounted brochure/flyer display cases for dissemination of information of interest to the Flagler County Community. Priority will be given to materials relating to the Library, Friends of the Library and the Flagler County government. As space allows, public notices and announcements of upcoming meetings, civic, cultural, educational and recreational events sponsored by not-for-profit organizations may be posted with permission of the Library Director.

All materials are to be reviewed by the Library Administration before being posted. The brochures, hand-outs and flyers will be displayed under the following guidelines.

1. The community bulletin board and brochure/handout displays are provided as a public service to publicize local groups, meetings, cultural events, non-partisan political events, fund raising events for non-profit organizations, educational opportunities or other services of a non-profit, non-self-promoting nature.
2. Items will be signed and dated when posted on the community bulletin boards. Items will be displayed for one month or until the date of the event whichever occurs first. The Library will not be responsible for saving meeting notices or posters.
3. Campaign literature, announcements of religious activities, and personal notices will not be posted.
4. Advertisements, Newspapers or commercial notices by a for-profit organization will not be posted.
5. Notices promoting political parties or candidates or those advocating the election of any candidate or a stand on any issue on the election ballot will not be displayed.
6. Posters, petitions and the like that advocate a position on a public issue will not be displayed.
7. All items for the community bulletin board and brochure/handout displays must be approved by the Library Director or designee. Items for consideration may be left in the Administrative Office or at the Circulation Desk.
8. Display items must be of reasonable size in relation to the space available and may be rejected if they detract from the effective use space or because of a lack of space.
9. The use of the Library's bulletin boards and or display does not constitute an endorsement of any organization's policies or beliefs.
10. All items to be displayed are displayed at the discretion of the Director of the Flagler County Public Library. These decisions of the Library Director may be appealed in writing to the Library Board of Trustees.

Approved by: Flagler County Library Board of Trustees, 12/09/99

Revised by: Flagler County Library Board of Trustees, 5/12/04

2nd Revision – Approved by the Flagler County Library Board of Trustees, 1/18/06

3rd Revision – Approved by the Flagler County Library Board of Trustees, 11/20/07