MEMBERS PRESENT: Sandra Shank, Thomas Stauffacher, Rick Belhumeur

MEMBERS ABSENT: Jay Roberts, Commissioner Erickson

EXCUSED ABSENT: Denise Santa Maria, Dorothy Sperber, Diana Seydlorsky, Tammi Marquis

STAFF PRESENT: Devrie Paradowski, Joyce Bishop, Gina Lemon

MEMBERS OF THE PUBLIC PRESENT: Ida Guidry, Daisy Henry, Trish Giaccone, and two other citizens at large

1. **Call to order**, Sandra Shank called the meeting to order at 8:43 am after awaiting a quorum. There was no quorum.

2. Review of minutes postponed until next meeting with full quorum.

3. **Update on the Housing Retreat**
   a. The housing retreat venue has been scheduled for March 31st at the Emergency Operations Center from 8:30 am to 4:30 pm.
   b. The tentative agenda as recommended by AHAC is to have elected officials, departmental officials in the morning to discuss the need for affordable housing, with the afternoon being initiated with technical assistance to help develop an affordable housing ordinance, with municipal and county staff working to develop an action plan by the end of the afternoon.
   g. The fair housing ordinance will be delayed in lieu of developing an affordable housing ordinance. Sandra expressed that she will meet with the County Administrator later in the week to discuss the fair housing ordinance.
   h. Housing Program Coordinator, Devrie noted that she was awaiting the result of the meeting to reach out to Jaime Ross with the Florida Housing Coalition and that Florida Housing Coalition was considering whether the visit could be a Catalyst visit.
   i. Rick asked to get information about the impact study paid for by Flagler County since it could provide insight into the affordable housing ordinance and plan.
   j. Sandra asked Devrie to get the process drawn out for a builder to build here.
   k. Sandra expressed recommendation for the retreat to be action-oriented and not particularly open to the public, and Devrie asked if the public officials were to attend, would it need to be open to the public. Rick noted that if there are at least two officials discussing anything that that could require a vote that they could not be in a closed meeting. Sandra asked members on the recommendation on publicity and the conversation favored allowing it to be open to the public.
   l. Regarding food and sponsorship, public member, Ida Guidry offered coffee and possibly donuts
4. **AHAC Membership**  
   a. Sandra re-addressed AHAC roles and responsibilities then discussed attendance policies.  
   b. The members discussed the statute requiring at least 6 of the 11 categories, and wondered if there could be more than one person could fit the same category so long as the minimum of six different categories have been covered.  
   c. Sandra reviewed attendance policies.  
   d. Devrie noted that the attendance roster marked members “Absent,” though the definition of excused absences seems to imply some forward notice, and she noted that of the absences, they will go forward marked as “excused” when given notice. Sandra noted that no more than five total absences should occur during the normal calendar year. She observed on the attendance roster some of the members had been absent over five days (or three consecutive), specifically mentioning the Commissioner, Jay Roberts, and Tammi Marquis.  
   e. Vacancies are announced online and during B.O.C.C meetings.

5. **Public Comments**  
   a. Trisha asked if there was an update on the replacement for SHIP Administrator, Ralston Reodica, and Director Joyce Bishop responded that they were reviewing applications and that Social Services would complete the first interview of the candidates, then the county administrator would complete the final interview.

6. **Adjournment**

AHAC Adjourned at 9:14 am.

Next meeting will be February 10th at 8:30 am at the Emergency Operations Center.