

FLAGLER COUNTY
AFFORDABLE HOUSING ADVISORY COMMITTEE
Meeting Minutes
July 12, 2016

MEMBERS PRESENT: *Carmen Bongiovanni, Thomas Stauffacher, Karen Spears, Dorothy Sperber, Joe Kowalski and Marc Bellapianta.*

MEMBERS ABSENT: *Rich Belhumeur and Charles Ericksen, Jr,*

EXCUSED ABSENT: *Cynthia Bassett, Denise Santa Maria and David Alfin*

STAFF PRESENT: *Valerie Bradley, SHIP Administrator, Lacy Page, Administrative Assistant.*

MEMBERS OF THE PUBLIC PRESENT: *N/A*

1. Call to order;

In the absence of the Chair and Vice Chair, Dorothy Sperber called the meeting to order at 8:30 am.

2. Review of Minutes from the June 14, 2016 Regular Meeting.

A **MOTION** was made by Thomas Stauffacher and **SECONDED** by Karen Spears to approve the minutes of the June 14, 2016 meeting

MOTION carried unanimously.

3. Review of SHIP down payment/closing cost application request from Habitat for Humanity for SHIP applicant 628 under the very low income category up to the amount of \$20,000.00.

A **MOTION** was made by Thomas Stauffacher and **SECONDED** by Carmen Bongiovanni to approve the down payment/ closing cost for Habitat for Humanity for SHIP applicant 628 under the very low income category for up to \$20,000 was approved.

MOTION carried unanimously.

4. Review Annual Reports.

Discussion: Valerie Bradley described the annual reports in detail. Explanation of mortgage repayment. Figures were explained by each category. Payoffs have been received for 15-16.

A **MOTION** was made by Carmen Bongiovanni and **SECONDED** by Marc Ballapianta to approve the Annual Reports for SHIP.

5. Other Business
6. Public Comments
7. Adjourn

A **MOTION** was made by Carmen Bongiovanni and **SECONDED** by Thomas Stauffacher to adjourn the meeting at 8:47am.

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