



## AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler County Airport  
201 Airport Rd.  
Palm Coast, FL 32164  
September 8, 2016

**MEMBERS PRESENT:** Mr. Gordon Heritage, Mr. James Brown, Mr. Brian Riehle, Mr. Robert Hanson & Mr. Kurt Schneider  
**MEMBERS ABSENT:** None  
**STAFF PRESENT:** Mr. Roy Sieger, Ms. Sally Sherman & Ms. Gina Friedman  
**STAFF ABSENT:** None  
**OTHERS PRESENT:** Blain Meisterhans

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 pm.
2. The Chairman asked for approval of the **August 11, 2016** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

### **Construction for Runway 11-29 Relocation and Extension**

The Airport is currently in receipt of FDOT Joint Participation Agreement (JPA) in the amount of \$829,722 and a Supplemental JPA in the amount of \$734,080, totally \$1,563,802.00 for the Construction of the **Runway 11-29 Relocation and Extension** project. The JPA grant is a 100% grant to cover the remaining costs associated with the construction services, material testing, gopher tortoise removal, and AGIS survey. The Supplemental JPA is an 8% match to the FAA grant of \$10,371,530. The JPA's will be on September 19<sup>th</sup> BoCC agenda for consideration and approval. We anticipate receiving the FAA Grant Agreement shortly. This project is anticipated to begin this fall. The additional \$1,811,463.00 will be provided in July 2017 by the FDOT.

### **Construction of South Entrance Road (Phase II) a.k.a. Airport Executive Drive**

Storm water drainage is 95% complete for **Phase II of the South Entrance Road**. Final grading of swales is ongoing and should be complete by next week. Base course for the roadway has been placed and final grading and compaction will take place next week. The sodding of the swales and roadside is 15% complete. Final sodding will take place next week as well. Paving of the roadway and turnlanes are scheduled for September 21<sup>st</sup>-23<sup>rd</sup>, with striping to follow. The back flow and meter still need to be installed.

### **Replacement of Precision Approach Path Indicators**

This project is substantially complete. Repairs have been made to all units. Tree clearing is scheduled to begin on September 10<sup>th</sup>. The flight checks for Runways 11 and 29 will be scheduled once the clearing is complete.

### **Wildlife Hazard Assessment**

The **Wildlife Hazard Assessment** project is in the last quarter of the year-long field observation. There was one observation conducted in August, with three observations periods (dawn, mid-day and dusk). Once the field observations are concluded in November, the analysis will be completed and a final report will be provided.

### **Mosquito Control Facility**

Construction of the new **Mosquito Control Facility** is ongoing. The covered parking is complete and the metal skin of the hangar is being installed. The concrete slab has been poured for the office building.

### **Additionally notable information:**

- On August 13<sup>th</sup>, the Airport Director turned 50 years old!
- On August 15<sup>th</sup>, the Airport Director met with a small company that sells parts for PT-6 engines. The meeting went well and they want to move their business to the Flagler Executive Airport, however there is no space to rent them at this time. The Airport Director is working to find them space by November.
- On August 26<sup>th</sup>, the Airport Director participated in prerecorded radio show with Toby Tobin, who hosts a real estate radio program. The segment was aired on August 28<sup>th</sup>. The Airport Director spoke about how the airport is funded and operates, as well as many projects that are ongoing and on the horizon.
- On August 27<sup>th</sup>, the Airport Director and the Economic Development Director met with a Canadian avionics company. They are looking to expand in Florida, Arizona or Texas. The meeting went very well, but they still plan to do more due diligence prior to selecting a location.
- The Flagler Executive Airport has a Memorandum of Understanding (MOU) with FPL for staging of personnel and equipment in the event of an impending storm. On August 29<sup>th</sup>, FPL requested to start staging equipment in preparation of Hurricane Hermine. By the end of the day on August 30<sup>th</sup> there were over 250 utility and tree cutting trucks and approximately 500 personnel staged on the tarmac of the airport. A refueling station, supply area, security, nurse station and dining facility well setup as well. The staging of vehicles at the airport is not only to get the power restored to the citizens of Flagler County, but it is strategic location to quickly get to other counties in need as well. This is just another reason why airports are so important to local communities. All equipment and personnel were dispatched out and the entire area was cleaned up by the COB on Sept 3<sup>rd</sup>. The operation went very well. The airport stayed opened the entire time and operations were not hindered.
- On September 7<sup>th</sup>, the Deputy County Administrator and the Airport Director met with members of the Florida Army National Guard to discuss the ground breaking ceremony that will be taking place on October 14<sup>th</sup> for their new facility. The Airport Advisory Board will be receiving a formal invitation to this event.

### 4. Fuel Sales:

Mr. Sieger reported that Avgas went down, but Jet A fuel sales were up.

### 5. ATCT Manager Comments:

No comments

### 6. Questions/Comments/New Business:

Mr. Reihle asked if the findings for the Wildlife Assessment would be posted. Mr. Sieger said the findings will be submitted to the FAA for their review. After the review the FAA will send recommendations to

the airport where they can be reviewed. Mr. Brown stated that he was glad that Flagler County had the opportunity to work with FPL and was glad to see the positive press. Ms. Sherman said that we will probably have more opportunities like this once the new FPL building is completed in Palm Coast because the building will be hurricane rated and will also be a hub. Mr. Brown thanked Ms. Sherman for attending as many meetings as she does.

7. Tenant Comments:

No comments

8. Public Comments:

No comments

9. Adjournment was called for at 4:24 p.m.