



## AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport  
120 Airport Rd.  
Third Floor  
Palm Coast, FL 32164  
August 10, 2017

**MEMBERS PRESENT:** Mr. Gordon Heritage, Mr. Robert Hanson, Ms. Agnes Lightfoot, Mr. Jim Crehan and Mr. Brian Riehle  
**MEMBERS ABSENT:** Mr. Kurt Schneider  
**STAFF PRESENT:** Mr. Roy Sieger, Ms. Sally Sherman and Ms. Gina Friedman  
**STAFF ABSENT:** None  
**OTHERS PRESENT:** Blain Meisterhans, Nikki White, and Harold Dickinson III

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 p.m.
2. The Chairman asked for approval of the **July 13, 2017** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

### **Construction for Runway 11-29 Relocation and Extension**

Since June 9<sup>th</sup> the Contractor has excavated an additional 25,000 CY of dirt, hauled in approximately 15,000 CY of fill dirt from off site, moved 70,000 CY of dirt from the west end of the project to the east end, milled an additional 14,000 SY of asphalt, placed almost 20,000 SY of sod & 150,000 SY of seed and mulch, installed an additional 50 airfield light bases and 8 airfield guidance signs, and installed nearly 9,000 feet of electrical conduit and grounding wire. The remaining 1,700 feet of existing storm drainage pipe and the final 4 drainage structures were removed. 2,300 feet of storm drainage pipe and 5 storm drainage structures were installed, which completed the drainage scope for the project.

Preparation and completion of the new runway accelerated over the last month. Since June 9<sup>th</sup>, the lime rock base course for the remaining 3,000 feet of Runway 11-29 was completed, as well as the lime rock for the 150 foot long Runway 29 Blast Pad, 300 feet of Runway 6-24 tie-ins, and 750 feet of Taxiway E south of existing Runway 11-29. 5,350 Tons of asphalt were placed to complete the first lift on Runway 11-29, Runway 29 Blast Pad, and Taxiway E. The Contractor also paved the first full length lane of the top lift of the new runway, 5,800 feet long by 17 feet wide, approximately 1,200 tons of asphalt.

To date, the Contractor is on-schedule and progressing as planned.

### **Wildlife Hazard Assessment**

*No change.* The draft Wildlife Hazard Assessment (WHA) has been completed and forwarded to the Airport Director and C&S Companies for review. Once the review is complete and the WHA is finalized, it will be sent to the FAA for review and approval.

### **Additionally notable information:**

- The East Flagler Mosquito Control District Commissioners held their ribbon cutting for their new facility on June 9<sup>th</sup>. The ribbon cutting was well attended.
- On June 20<sup>th</sup>, the Airport Director held a Media Day at the airport. The event was well attended by newspapers reporters and the local Channel 13 reporter Brittany Jones. The media was provided with a tour of the airport, which included an Air Traffic Control Tower tour. The primary focus of the tour was to highlight the Relocation and Extension of Runway 11-29 project. The tour was well received and the airport received great press from the event.
- On June 20<sup>th</sup>, the Airport Director participated in a webinar regarding, *How to Comply with the New Airport Zoning Regulations.*
- On June 21<sup>st</sup>, the Airport Director was a guest on the GoToby.com's radio broadcast. The Airport Director spoke about the Relocation and Extension of Runway 11-29 project, the economic development opportunities that the airport provides to the community, and the future plans are for the airport.
- On June 23<sup>rd</sup>, the Airport Director hosted several members of the Operations team from the Orlando Melbourne International Airport. They were interested in seeing the Relocation and Extension of Runway 11-29 project and its progression. The Orlando Melbourne International is about to start the rehabilitation of three runways and were interested to see how we managed our project.
- On June 27<sup>th</sup>, the Airport Director attended the final Florida Aviation System Plan (FASP) meeting in Orlando, FL.
- On June 29<sup>th</sup>, Flagler County hosted a meeting with representatives from the City of Palm Coast to discuss the changes to Florida Statute 333, in regards to implementing Airport Protection Zoning. The Deputy County Administrator, Sally Sherman, Airport Director, Roy Sieger, and Planning Director, Adam Mengel was in attendance.
- On July 4<sup>th</sup>, the Airport Director participated in the Flagler Beach 4<sup>th</sup> of July Parade. He walked with the Rotary Club of Flagler Beach armed with a squirt gun and squirting all the kids that asked for it.
- On July 10<sup>th</sup>, the Airport Director attended to the FY2017-2018 Budget Workshop of the Flagler County Board of County Commissioners. The Commissioners only had a few questions, but they also expressed how pleased with how well the airport is operated.

### **4. Fuel Sales:**

Mr. Sieger reported that the Avgas sales increased a little bit, but it is still a low amount. Jet A increase quite a bit from the previous month.

5. ATCT Manager Comments:

Mr. Meisterhans said that operations were better than he would expect with all the construction. Mr. Meisterhans also reported that he was losing one of his controllers, Dave's last day would be August 17, 2017. He also mentioned that the tower is closer to getting radar, it could be as close as the end of the year.

6. Questions/Comments/New Business:

Mr. Heritage asked Ms. Sherman about the role of the alternate. Ms. Sherman stated that the alternate board member was subject to Sunshine Law and he may participate in discussions, but would only vote if he was standing in for an absent board member.

7. Tenant Comments:

None

8. Public Comments:

Mr. Dickinson asked Mr. Sieger if the meeting time could be changed to 4:30 p.m. Mr. Sieger said he could not accommodate his request as changing of the time of the meeting would cause an additional expense to the airport because Ms. Friedman is an hourly employee and that would create overtime.

Ms. White asked Mr. Sieger if the airport would assist her with trying to get the most number of people holding a flag in the same location to establish a Guinness Book of World Record. Ms. White thinks that the airport would be a great place to hold such an event. Mr. Sieger said he would look into it and get back to her.

9. Adjournment was called for at 4:24 p.m.