



## AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport  
120 Airport Rd.  
Third Floor  
Palm Coast, FL 32164  
July 13, 2017

**MEMBERS PRESENT:** Mr. Gordon Heritage, Mr. Kurt Schneider, Mr. Robert Hanson, Ms. Agnes Lightfoot, Mr. Jim Crehan and Mr. Brian Riehle  
**MEMBERS ABSENT:** None  
**STAFF PRESENT:** Mr. Roy Sieger, Ms. Sally Sherman and Ms. Gina Friedman  
**STAFF ABSENT:** None  
**OTHERS PRESENT:** Harold Dickinson III, Dr. R.T. Aldinger and Jim Nichols

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 pm.
2. The Chairman asked for approval of the **June 8, 2017** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

### **Construction for Runway 11-29 Relocation and Extension**

Since June 9<sup>th</sup> the Contractor has excavated an additional 25,000 CY of dirt, hauled in approximately 15,000 CY of fill dirt from off site, moved 70,000 CY of dirt from the west end of the project to the east end, milled an additional 14,000 SY of asphalt, placed almost 20,000 SY of sod & 150,000 SY of seed and mulch, installed an additional 50 airfield light bases and 8 airfield guidance signs, and installed nearly 9,000 feet of electrical conduit and grounding wire. The remaining 1,700 feet of existing storm drainage pipe and the final 4 drainage structures were removed. 2,300 feet of storm drainage pipe and 5 storm drainage structures were installed, which completed the drainage scope for the project.

Preparation and completion of the new runway accelerated over the last month. Since June 9<sup>th</sup>, the lime rock base course for the remaining 3,000 feet of Runway 11-29 was completed, as well as the lime rock for the 150 foot long Runway 29 Blast Pad, 300 feet of Runway 6-24 tie-ins, and 750 feet of Taxiway E south of existing Runway 11-29. 5,350 Tons of asphalt were placed to complete the first lift on Runway 11-29, Runway 29 Blast Pad, and Taxiway E. The Contractor also paved the first full length lane of the top lift of the new runway, 5,800 feet long by 17 feet wide, approximately 1,200 tons of asphalt.

To date, the Contractor is on-schedule and progressing as planned.

### **Wildlife Hazard Assessment**

*No change.* The draft Wildlife Hazard Assessment (WHA) has been completed and forwarded to the Airport Director and C&S Companies for review. Once the review is complete and the WHA is finalized, it will be sent to the FAA for review and approval.

**Additionally notable information:**

- The East Flagler Mosquito Control District Commissioners held their ribbon cutting for their new facility on June 9<sup>th</sup>. The ribbon cutting was well attended.
- On June 20<sup>th</sup>, the Airport Director held a Media Day at the airport. The event was well attended by newspapers reporters and the local Channel 13 reporter Brittany Jones. The media was provided with a tour of the airport, which included an Air Traffic Control Tower tour. The primary focus of the tour was to highlight the Relocation and Extension of Runway 11-29 project. The tour was well received and the airport received great press from the event.
- On June 20<sup>th</sup>, the Airport Director participated in a webinar regarding, *How to Comply with the New Airport Zoning Regulations*.
- On June 21<sup>st</sup>, the Airport Director was a guest on the GoToby.com's radio broadcast. The Airport Director spoke about the Relocation and Extension of Runway 11-29 project, the economic development opportunities that the airport provides to the community, and the future plans are for the airport.
- On June 23<sup>rd</sup>, the Airport Director hosted several members of the Operations team from the Orlando Melbourne International Airport. They were interested in seeing the Relocation and Extension of Runway 11-29 project and its progression. The Orlando Melbourne International is about to start the rehabilitation of three runways and were interested to see how we managed our project.
- On June 27<sup>th</sup>, the Airport Director attended the final Florida Aviation System Plan (FASP) meeting in Orlando, FL.
- On June 29<sup>th</sup>, Flagler County hosted a meeting with representatives from the City of Palm Coast to discuss the changes to Florida Statute 333, in regards to implementing Airport Protection Zoning. The Deputy County Administrator, Sally Sherman, Airport Director, Roy Sieger, and Planning Director, Adam Mengel was in attendance.
- On July 4<sup>th</sup>, the Airport Director participated in the Flagler Beach 4<sup>th</sup> of July Parade. He walked with the Rotary Club of Flagler Beach armed with a squirt gun and squirting all the kids that asked for it.
- On July 10<sup>th</sup>, the Airport Director attended to the FY2017-2018 Budget Workshop of the Flagler County Board of County Commissioners. The Commissioners only had a few questions, but they also expressed how pleased with how well the airport is operated.

4. Fuel Sales:

Mr. Sieger reported that the Avgas sales were way down this month, probably because of the construction of the new runway. Jet A is also down; however June and July (summer months) are typically low months for fuel sales.

5. ATCT Manager Comments:

Mr. Sieger said that operations were down as well.

6. Questions/Comments/New Business:

The AAB discussed the role of the alternate. After much discussion, Ms. Sherman said that the County already has rules and regulations in place for the role of an alternate board member. Ms.

Sherman will get this info to Ms. Friedman to have sent to each board member for review before the next meeting. Mr. Heritage asked if we would need to have the by-laws amended, Ms. Sherman said if the minutes are approved there is no need to amend the by-laws.

Mr. Heritage asked Mr. Sieger if he had received the proposed Rules and Regulations from the remote control club. Mr. Sieger said that he had not received anything yet to review.

Mr. Sieger mentioned that he was almost done with the drone ordinance for Flagler County, when he was made aware that Governor Scott signed into law HB 1027 that prevents local governments from enacting their own drone legislation. The new law does allow cities and towns to write laws relating to nuisances, voyeurism, harassment, and reckless endangerment, just to name a few. Mr. Sieger explained that a County ordinance could not be more stringent than what the FAA already has in place. For example, the County could not ban the use of drones in public parks. If someone wanted to fly a drone at a public park and was keeping within the rules of the FAA, he or she would be allowed to do so.

Mr. Sieger invited the AAB to witness the final take-off on Runway 11-29 on July 27<sup>th</sup> at 9:00 a.m.

7. Tenant Comments:

Dr. Aldinger asked if the tower was ever going to get radar. Mr. Sieger stated that the airport is going to get radar, but it is a funding issue with the FAA regarding as to when we will receive the equipment. Mr. Heritage said that Mr. Riehle has been doing some research with the FAA as well.

8. Public Comments:

Mr. Dickinson asked Mr. Sieger if he had plans to fence the entire airport. Mr. Sieger said that the majority of the AOA (Airport Operating Area) is already fenced and the portions that are not fenced are blocked by natural barrier, which is common for non-Part 139 airports.

9. Adjournment was called for at 4:43 p.m.