



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
June 8, 2017

MEMBERS PRESENT: Mr. Gordon Heritage, Mr. Kurt Schneider, Mr. Robert Hanson and Mr. Brian Riehle
MEMBERS ABSENT: Ms. Agnes Lightfoot
STAFF PRESENT: Mr. Roy Sieger and Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Barbara Dubin and Bill Dubin

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 pm.
2. The Chairman asked for approval of the **May 11, 2017** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

Construction for Runway 11-29 Relocation and Extension

Since May 12th, the Contractor has excavated an additional 30,000 CY of dirt, hauled in approximately 25,000 CY of fill dirt from off site, completed the remaining 32 Acres of tree clearing, placed almost 8,000 SY of sod and 168,000 SY of seed and mulch, installed an additional 50 airfield light bases, installed nearly 5,000 feet of electrical conduit and grounding wire, completed the concrete foundations for the lighted wind cone and segmented circle, and finished the remaining 234 feet of the 10' x 6' precast concrete box culvert as well as the cast-in-place concrete headwalls, wing walls, and footer slabs.

Currently, the construction is 4 days in to a critical, 20-day, 24-hour-a-day phase where the new runway will be constructed across, and tied in to, Taxiway E and Runway 6-24. So far, over the last 4 days, 40,000 CY of dirt has been moved on site from the west side of the project to the east side of the project in order to build up the areas under the new runway and safety area, approximately 1,000 feet of concrete drainage pipe has been installed, 10,000 SY of asphalt milling has been completed, and 1,100 feet of the new Runway 11-29 has been prepped for installation of the new pavement section. At the completion of this 20-day phase, the existing Runway 11-29 will be permanently closed and converted in to the new parallel Taxiway G. For safety reasons the Airport Director has made to decision to close the airport during the times that the Air Traffic Control Tower is closed, which is from 8:00 p.m. to 6:00 a.m. Also, during this 20 day period, the Runway Safety Area is reduced, which only allows the Airport accept BII aircraft, which eliminates the larger jets from utilizing the airport,

To date, the Contractor is on-schedule and progressing as planned.

Wildlife Hazard Assessment

No change. The draft Wildlife Hazard Assessment (WHA) has been completed and forwarded to the Airport Director and C&S Companies for review. Once the review is complete and the WHA is finalized, it will be sent to the FAA for review and approval.

Additionally notable information:

- On May 16th, the County Administrator, the Deputy County Administrator, the Airport Director and the General Services Director met with members of the Flagler County RAMS club. The meeting was to discuss the current and new remote control facility. The remote control facility is located SE of the Flagler Executive Airport, off of Old Kings Road. The County provided an update on the work to be completed on the current facility and the status of the new facility to be constructed. During the meeting the club was also asked to update the rules and regulations for the remote control aircraft users that will be reviewed and approved by Flagler County.
- On May 23rd, the Airport Director met with the County Engineer, Faith Alkhatib, the Deputy County Engineer, Richard Gordon, and Billy Dawson to discuss the quantities of the excess asphalt millings that the Airport will have due to the construction of the relocation and extension of Runway 11-29 and when the millings will be available.
- On May 26th, the Airport Director met with the Flagler Beach City Manager, Larry Newsome to discuss the access to Well #13 and provided a tour of the airport. The current access road will be eliminated due to the relocation and extension of Runway 11-29.
- On June 7th, the Airport Director met with the Flagler Beach City Engineer, Fred Griffith and Flagler Beach Water Plant Manager, Jim Ramer. The meeting was to show the new access to Well #13 and to discuss the protocols when entering and exiting the Airport.

4. Fuel Sales:

Mr. Sieger reported that Jet A sales were up 2,000 gallons and Avgas sales were down 2,000 gallons from the previous month.

5. ATCT Manager Comments:

Mr. Sieger said that operations were down, most likely due to the construction of the new runway.

6. Questions/Comments/New Business:

The AAB voted Mr. Riehle to serve Vice-Chair of the Airport Advisory Board.

Mr. Heritage researched the roll for the alternate member of the Airport Advisory Board in the By-Laws. However, the By-Laws are not specific as to the role of the alternate member. The AAB discussed this subject and agreed that the role of the alternate is for them to attend every meeting (if able). In the event an AAB member is absent the alternate will fill in for the absent AAB member. However, if all AAB members are present he will not be able to vote on any matters that were discussed during that particular meeting. Mr. Heritage asked Mr. Sieger to get with Ms. Sherman to determine if a motion is needed to change the By-Laws, or if having this documented in the minutes would suffice.

Mr. Heritage asked Mr. Sieger about the line of sight from the tower to the Runway Safety Area (RSA). Mr. Sieger informed the AAB that the tower has the proper line of sight to the new runway.

Mr. Heritage also confirmed with Mr. Sieger that the ATCT was fully staffed. Mr. Heritage also asked about the new Trump movement discussing privatizing ATCT. Mr. Sieger said that the FAC is against this action. Mr. Sieger feels that it leaves a lot of questions unanswered as to how it would be implemented and whether or not it would affect General Aviation. Mr. Sieger stated it has not worked out well in Canada and Europe, it has practically dried up General Aviation in these areas.

7. Tenant Comments:

Mr. Dubin asked Mr. Sieger if Embry Riddle buys a lot of gas here, Mr. Sieger told him that they typically don't buy gas here.

8. Public Comments:

None

9. Adjournment was called for at 4:32 p.m.