AIRPORT ADVISORY BOARD
MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
May 11, 2017

MEMBERS PRESENT: Mr. Gordon Heritage, Mr. Kurt Schneider, Mr. Robert Hanson and Ms. Agnes Lightfoot
MEMBERS ABSENT: None
STAFF PRESENT: Ms. Sally Sherman, Mr. Roy Sieger and Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Blain Meisterhans and Jim Crehan

1. After the Pledge of Allegiance, Chairman Heritage called the meeting to order at 4:00 pm.

2. The Chairman asked for approval of the April 13, 2017 minutes. A motion was made to approve these minutes, which was seconded, motion carried.

3. Project Updates

Construction for Runway 11-29 Relocation and Extension

The construction of the Runway 11-29 Relocation and Extension project is on-schedule and progressing as planned. The Contractor has milled an additional 11,000 SY of asphalt, excavated over 41,000 CY of dirt, hauled in over 35,000 CY of fill dirt from off-site, cleared 10 acres of wooded area, began placing seed, hay/mulch, and sod, installed nearly 2,600 feet of 6’ chain link fence with three strand barbed wire, removed over 750 feet of existing chain link fence, removed 60 airfield edge lights and concrete bases, installed nearly 5,000 feet of electrical conduit, installed 500 feet of electrical duct bank, installed, and.

Installation of the 10’ x 6’ Precast Concrete Box Culvert is nearing completion. The contractor has installed 500 feet of the 730 foot of the concrete box culvert to date.

The test strip for paving was placed on May 5th on the new portion of Twy D. The test section passed and the Contractor was cleared to proceed with production paving in accordance with the contract specifications. On May 8th and 9th the Contractor completed the first lift (2 inches) of asphalt paving for the 120’x150’ Runway 11 Blast Pad, 1,750 feet of the 100 foot wide Runway 11-29 and 400 feet of Taxiway D south of the new Runway 11-29.

Wildlife Hazard Assessment

No change. The draft Wildlife Hazard Assessment (WHA) has been completed and forwarded to the Airport Director and C&S Companies for review. Once the review is complete and the WHA is finalized, it will be sent to the FAA for review and approval.
Additionally notable information:

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– On April 30th, the Flagler Executive Airport hosted the 14th Annual Cycle Flagler, Ride for Rotary. Participants had an opportunity to ride 25, 40, 66, or 100 miles through various routes in Flagler County. The event was well attended with approximately 220 riders participating.

– On May 3rd, the Airport Director appeared and testified in U.S. District in Orlando, FL. regarding the plane crash that occurred on January 4, 2013. Mr. Sieger was subpoenaed by the plaintiff’s attorney.

4. Fuel Sales:

Mr. Sieger said both Avgas and Jet A were down this month.

5. ATCT Manager Comments:

Mr. Meisterhans operations were slightly down, however they are expected to hit 158,000 operations by the end of the year.

6. Questions/Comments/New Business:

Mr. Heritage asked about the article that he had read in the newspaper regarding deannexation of property. Ms. Sherman said this was in regards to the land that was purchased for the Relocation and Extension of Runway 11-29 and process that the County is going through to deannex the property from the City of Palm Coast. The City of Palm Coast is insisting on an interlocal agreement that would place certain restrictions on the property if the County/Airport ever decided to build on it. Mr. Coffey, Ms. Sherman and Mr. Sieger have been working with the City to get this completed.

Mr. Meisterhans said he had a meeting with the FAA representative about the radar system. The equipment has been allocated for Flagler; however there is a FAA budget issue with the cost to get it installed. It’s a work in progress. Mr. Lightfoot asked Mr. Meisterhans if it was easy to get employees since we are so close to Embry Riddle. Mr. Meisterhans said not really since you have to be experienced to work for Robinson Aviation (RVA).

Ms. Lightfoot asked Ms. Sherman when the drone ordinance will be ready for the AAB to review. Ms. Sherman said they are still working on it. Mr. Sieger said they are hoping to have it by the end of the month. Mr. Heritage asked if the county has plans to use drones to track fires, or search for fires. Ms. Sherman said they have discussed it however nothing has been put in place yet.

Mr. Heritage addressed the bylaws and said he feels that the bylaws are correct and work as they should. However, to be within compliance with the bylaws, Mr. Heritage suggested adding an alternate to the AAB. Mr. Sieger agreed and suggested since there was a vacancy due to Mr. Brown resigning that when a new AAB member is appointed by the BoCC, and alternate AAB will be appointed at the same time. Ms. Lightfoot motioned that once the AAB is full we should elect a new vice chair. All AAB members agreed.

Mr. Sieger invited all the AAB members to set up a time, preferably on a Friday to come take a tour of the runway project.

7. Tenant Comments:

None
8. Public Comments:

   None

9. Adjournment was called for at 4:46 p.m.