



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
November 9, 2017

MEMBERS PRESENT: Mr. Robert Hanson, Mr. Gordon Heritage, Mr. Jim Crehan and Ms. Agnes Lightfoot
MEMBERS ABSENT: Mr., Kurt Schneider and Mr. Brian Riehle
STAFF PRESENT: Mr. Roy Sieger and Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Wayne Jackson, Harold Dickinson III, Blain Meisterhans, Tom Schilling and Daryl Hickman

1. After the Pledge of Allegiance, Vice Chairman Riehle called the meeting to order at 4:00 p.m.
2. The Chairman asked for approval of the **October 12, 2017** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

Construction for Runway 11-29 Relocation and Extension

Since October 12th, the sodding, restoration and airfield paint markings were completed on the new Runway 11-29, Taxiway G west of Taxiway E, Taxiway A, A1, B, D and F. On October 24th, the first takeoff and landing was conducted on the new runway. The flight was conducted in a IAI Westwind jet, piloted by Tripp Wacker and the Airport Director, Roy Sieger. Runway 11-29 was opened as a visual-only runway, and the project has progressed to the final phase of the work.

Over the course of the last month, the Contractor milled 28,000 SY of asphalt, excavated 10,000 CY of dirt, placed almost 35,000 SY of sod & 75,000 SY of seed and mulch, placed 10,000 SF of airfield paint markings, installed 38 airfield edge lights and bases, installed 4 airfield guidance signs and bases, installed nearly 3,000 feet of electrical conduit and grounding wire, and installed over 22,000 LF of electrical cable.

As of today, the subgrade for the remaining 2,300 ft of the project has been completed. The Contractor is in the process of importing the remainder of the required lime rock for the base. The anticipated substantial project completion date is December 6th, 2017.

Construction Services for the Relocation and Extension Runway 11-29

Representatives from Hoyle Tanner & Associates and GAI continue to conduct weekly construction coordination meetings, review contractor material submittals, observe construction work for conformity with contract documents, and observe testing and review testing results.

Wildlife Hazard Assessment

The draft Wildlife Hazard Assessment is in the hands of the FAA for review.

Additionally notable information:

- On October 13th, the Airport Director chaired the East Central Florida Metro Area CFASPP Steering Committee, which was held at the Melbourne International Airport. After the meeting the staff of the Melbourne International Airport provided a tour of the airport and their on-going projects.
- On October 17th, the Airport Director attended the ribbon cutting of the new Florida Power & Light Service Center. Following the ribbon cutting a tour of the new service center was provided. The facility is designed to house line workers and staff before and after hurricanes. The service center is built to withstand winds up to a Category 5 hurricane and is one of the many ways FPL helps speed power restoration efforts to our customers after a storm.
- On October 19th, the Airport Director provided a tour of the Flagler Executive Airport to representatives from the FAA Orlando Airport District Office. The primary focus of the tour was to see the progress on the Relocation and Extension of Runway 11-29.
- On October 20th, the Airport Director provided a tour of the Relocation and Extension of Runway 11-29 project to representatives from the Orlando FDOT 5th District Office.
- On October 24th, the first takeoff and landing was conducted on the new Runway 11-29. The event was well covered by the local newspaper and radio.
- On October 25th, the Airport Director chaired the CFASPP Statewide Steering Committee meeting in Orlando, FL.
- On October 25th-27th, the Airport Director attended the Florida Airports Council Specialty Conference in Orlando, FL.
- On November 2nd, the Airport Director attended a meeting with the County Administrator and the Deputy County Administrator regarding business development adjacent to the airport.
- On November 4th-5th, the Flagler Executive Airport (FIN) hosted Freedom Fest 2017, on November 4th- 5th, 2017. Freedom Fest is an event to salute our veterans, both past and present. Freedom Fest will featured concerts, static military aircraft and vehicles, warbird flyby's and plenty of food and beverage vendors. We also had Shockwave the jet powered semi-truck performing daily and a fireworks display Saturday night. It was a beautiful weekend to celebrate veterans and freedoms that we have.

4. Fuel Sales:

Mr. Sieger reported that Avgas is way down, but Jet was way up.

5. ATCT Manager Comments:

Mr. Meisterhans reported that Flagler Executive Airport finished 7th in the country for operations. The tower also has a new controller coming in December. Mr. Meisterhans said the operations will increase when the pattern opens back up for solo's.

6. Questions/Comments/New Business:

Mr. Sieger told the AAB that he attended the Florida Airports Council (FAC) State Summit in Tallahassee, FL. This summit provides Board Director of FAC and Airport Directors from around the state to meet and discuss aviation issues with Senators and House Representatives. This year the focus was on concealed weapons in airport terminals, fuel tax, sales tax on aircraft sales, and funding for aviation projects.

Mr. Heritage asked about a FIDO update, Mr. Meisterhans said while he was in Washington D.C. for an RVA conference he had to opportunity to meet with Representative DeSantis staff about this issue and requested their assistance to help obtain this equipment.

Ms. Lightfoot asked Mr. Sieger what he thought of Melbourne International Airport; Mr. Sieger said that it was impressive; they have a lot going on. Ms. Lightfoot also said she was very proud of Flagler County to set the record for the most American Flags flown in one location.

7. Tenant Comments:

None

8. Public Comments:

Mr. Dickenson asked about trespasser's, Mr. Sieger said there hasn't been an issue with that.

9. Adjournment was called for at 4:25 p.m.