



AIRPORT ADVISORY BOARD MEETING MINUTES

Flagler Executive Airport
120 Airport Rd.
Third Floor
Palm Coast, FL 32164
October 12, 2017

MEMBERS PRESENT: Mr., Kurt Schneider, Mr. Robert Hanson, Mr. Jim Crehan and Mr. Brian Riehle
MEMBERS ABSENT: Mr. Gordon Heritage and Ms. Agnes Lightfoot
STAFF PRESENT: Mr. Roy Sieger, Ms. Sally Sherman and Ms. Gina Friedman
STAFF ABSENT: None
OTHERS PRESENT: Wayne Jackson, and Harold Dickinson III

1. After the Pledge of Allegiance, Vice Chairman Riehle called the meeting to order at 4:00 p.m.
2. The Chairman asked for approval of the **August 10, 2017** minutes. A motion was made to approve these minutes, which was seconded, motion carried.
3. Project Updates

Construction for Runway 11-29 Relocation and Extension

Since July 14th the Contractor has placed approximately 4,400 tons of asphalt, which finished the asphalt paving on new Runway 11-29, Taxiway E south of existing Runway 11-29, and Runway 6-24 south of existing Runway 11-29.

The final flight left the existing Runway 11-29 on July 27th at approximately 10:00 a.m. Milling immediately began on converting the existing Runway 11-29 in to the new Taxiway G. Since then, over 70,000 SY of asphalt has been milled and transported to the county yard, 1,400 LF of Taxiway G subgrade has been prepped and completed and lime rock has been hauled in and placed on this completed portion of Taxiway G.

In addition, over the course of the last month, the Contractor has placed 10,000 CY of fill dirt on site, excavated an additional 25,000 CY of dirt, placed almost 15,000 SY of sod & 200,000 SY of seed and mulch, placed 10,000 SF of interim airfield paint markings, removed 80 airfield edge lights and bases, removed 10 airfield guidance signs and bases, installed 25 airfield edge lights and bases, installed 10 airfield guidance signs and bases, installed nearly 5,000 feet of electrical conduit and grounding wire, and installed over 5,000 LF of electrical cable.

Florida Power & Light completed the removal of their overhead electrical service infrastructure and also completed the installation of the underground electrical service through the new Runway Safety Area (RSA) on the approach end of Runway 29.

To date, the Contractor is on-schedule and progressing as planned.

Construction Services for the Relocation and Extension Runway 11-29

Representatives from Hoyle Tanner & Associates and GAI continue to conduct weekly construction coordination meetings, review contractor material submittals, observe construction work for conformity with contract documents, and observe testing and review testing results.

Wildlife Hazard Assessment

No change. The draft Wildlife Hazard Assessment (WHA) has been completed and forwarded to the Airport Director and C&S Companies for review. Once the review is complete and the WHA is finalized, it will be sent to the FAA for review and approval.

Additionally notable information:

- From July 22nd-26th, the Airport Director attended the Florida Airports Council 48th Annual Conference & Exposition in Miami, FL. At the conference the CFASPP Statewide Steering Committee meeting was held and Mr. Sieger was appointed to the Chair position of this committee. Mr. Sieger had been serving as the Vice-Chair for one year. The Steering Committee manages and gives statewide policy direction to the Continuing Florida Aviation System Planning Process, guides the nine Regional CFASPP Steering Committees, resolves issues of conflict among the various CFASPP Steering Committee, and makes aviation system policy recommendations to the Florida Department of Transportation and the Federal Aviation Administration.
- On July 27th, the Airport Director and his good friend Jon Rising performed the last takeoff on Runway 11-29, in a T-6, which was a training aircraft during WWII. The Airport Director thought this aircraft was appropriate as the airport was originally constructed in 1942. Immediately following the takeoff, construction workers began milling the asphalt of the runway to convert it into a full parallel taxiway. This special event was well covered by the local newspapers and the radio station.
- On August 7th, the BoCC approved a Space Use Agreement for Daytona Aviation Academy for office and hangar space. Daytona Aviation Academy is a flight school that has been operating out of the Daytona Beach International Airport for the past 12 years. The reason the Daytona Aviation Academy has decided to move their business to the Flagler Executive Airport is because they have outgrown their current space and there is no room to expand their operation.

4. Fuel Sales:

Mr. Sieger reported that Jet A dropped in August, but was back up in September. Avgas is up a little but is still low, which is typical for the summer months.

5. ATCT Manager Comments:

Mr. Sieger reported that the operations were down but on par for this time of year.

6. Questions/Comments/New Business:

Mr. Sieger told the board that Runway 11-29 will open on 10/24/17 and he would be taking the first flight in a Westwind jet piloted by tenant Tripp Wacker of Ryan Aviation.

Mr. Riehle asked if the Wildlife Hazard Assessment would be available for the board to review. Mr. Sieger said yes it would be.

Mr. Schneider brought up how many drones he see around the airport and that they are one of his biggest concerns. He inquired about the appropriate protocol for a citizen when you see improper drone usage. Mr. Sieger said he is writing an ordinance about the drone usage. Once that is written then violators will be able to be cited for misuse. Ms. Sherman went on to say that, once the ordinance is written for Flagler County the city could adopt the same ordinance. Once the ordinance is put in place the County plans to get the word out through advertising, Facebook, newspapers as well as the schools. Mr. Riehle suggested that the county could offer education forum for drone owners.

7. Tenant Comments:

None

8. Public Comments:

Mr. Dickenson asked why the airport is hosting a Veteran's Day event on November 4th & 5th instead of the following weekend. Ms. Sherman explained that the airport did not want to compete with other events. Mr. Sieger added that the airport would not have as much military aircraft the following weekend because of all the Veteran's Day events.

9. Adjournment was called for at 4:41 p.m.