



Flagler County Board of County Commissioners Workshop Agenda

Monday, December 7, 2020 • 1:00 p.m.
(Special Meeting to Follow)

Government Services Complex, 1769 E. Moody Blvd., Bldg 2, Board Chambers, Bunnell, FL 32110

1. Call to Order
2. Pledge to the Flag and Moment of Silence
3. Welcome: Flagler County Board Chair
4. Advisory Board Selection Discussion
5. Public Comment
6. Adjournment

While this is a workshop only and no decisions are expected to be made by any of the governmental bodies, if a person decides to appeal any matter that may be discussed for a future proceeding, a record of the workshop may be needed and, for such purposes, the person may need to ensure that a verbatim record of the workshop is made.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.

2021 Committee Selections

Committee Name	Who Should Serve	Dance	Hansen	Sullivan	Mullins	O'Brien
Canvassing Board *	Chair and Alternate					
Department of Juvenile Justice Council	Any Commissioner					
Department of Juvenile Justice Circuit Advisory Council	Any Commissioner					
Early Learning Coalition of Flagler & Volusia County	Any Commissioner					
Family Life Center	Any Commissioner					
Flagler County Affordable Housing Advisory Committee	Any Commissioner					
Flagler County Library Board of Trustees	Any Commissioner					
Flagler County Tourist Development Council *	Chair or Designee					
Friends of A1A Scenic & Historic Coastal Byways Group	Any Commissioner					
Friends of A1A Subgroup - A1AScenic PRIDE	Any Commissioner					
George Washington Carver Center Governance Board	Any Commissioner					
Management Advisory Group for GTMNERR	Any Commissioner					
Northeast Florida Regional Council *	Any Commissioner					
Public Safety Coordinating Council *	Chair or Designee					
River to Sea Transportation Planning Organization	Any 2 Commissioners					
School Planning Oversight Committee	Any 2 Commissioners					
Small County Coalition of Florida	Any 2 Commissioners					
Town of Marineland CRA Board	Any Commissioner					
Transportation Disadvantaged Local Coordinating Board	Any Commissioner					
Value Adjustment Board	Any 2 Commissioners					
Workforce Development Board of Flagler and Volusia County *	Any Commissioner					

Subtotal	0	0	0	0	0
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* Boards requiring a County Commissioner to serve

Total Designee (D)	0	0	0	0	0
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Total Alternate (A)	0	0	0	0	0
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Total Backup (B)	0	0	0	0	0
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Total	0	0	0	0	0
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Dance	Hansen	Sullivan	Mullins	O'Brien
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Boards, Councils and Committees	2020		2019		2018	
	Designee	2nd/Alternate	Designee	2nd/Alternate	Designee	2nd/Alternate
A1A Scenic Pride	Hansen		Hansen		Hansen	
Canvassing Board	Hansen	Ericksen	Sullivan	Hansen	Sullivan	Ericksen
Flagler County Department of Juvenile Justice Council	Mullins	Ericksen	Ericksen		Ericksen	
Early Learning Coalition of Flagler & Volusia County	O'Brien		O'Brien		O'Brien	
Family Life Center	Ericksen		Ericksen		Ericksen	
Flagler County Affordable Housing Advisory Committee	Ericksen	Mullins	Ericksen	Mullins	Ericksen	
Flagler County Library Board of Trustees	Sullivan		Sullivan		Sullivan	
Flagler County Tourist Development Council	Sullivan		Hansen	Sullivan/Mullins	Hansen	
Friends of A1A Scenic & Historic Coastal Byways Group	Hansen		Hansen		Hansen	
George Washington Carver Center Governance Board	Ericksen		Ericksen		Ericksen	
Juvenile Justice Circuit Advisory Board	Mullins	Ericksen	Ericksen		Ericksen	
Management Advisory Group for GTMNERR	Ericksen		Ericksen		Ericksen	
Northeast Florida Regional Council	Mullins	Sullivan	Sullivan	Mullins	Sullivan	
Public Safety Coordinating Council	Mullins		Mullins	O'Brien	McLaughlin	
River to Sea Transportation Planning Organization	Mullins	O'Brien			McLaughlin	O'Brien
School Planning Oversight Committee	Ericksen	O'Brien	Ericksen		Ericksen	O'Brien
Small County Coalition of Florida	Hansen	O'Brien	Mullins	Sullivan	Ericksen	McLaughlin
Town of Marineland CRA Board	Hansen		Hansen		McLaughlin	
Transportation Disadvantaged Local Coordinating Board	Ericksen		Ericksen	Mullins	Ericksen	
Value Adjustment Board	O'Brien	Sullivan	Sullivan	O'Brien	O'Brien	Sullivan
Workforce Development Board of Flagler and Volusia County	O'Brien		Mullins	O'Brien	O'Brien	



Flagler County Board of County Commissioners 2021 Committee Positions and Synopsis

Canvassing Board

Function: The purpose of the Canvassing Board is to publically canvass the absentee and provisional ballots and the votes from the precincts and then certify the results. Canvassing Boards are established before each election.

Meeting: Meetings are scheduled and advertised for each election.
Location: Supervisor of Elections Office, 1769 E Moody Blvd, Bldg. 2, Bunnell, FL 32110
Contact: Kaiti Lenhart, Supervisor of Elections (386) 313-4170

County Commission Chair or Designee to Serve

BOCC Member Assigned for 2019: David Sullivan (Delegate) and Greg Hansen (Alternate)
BOCC Member Assigned for 2020: Greg Hansen (Delegate) and Charles Ericksen, Jr. (Alternate)
BOCC Member Assigned for 2021:

Department of Juvenile Justice Council (Established: F.S. 985.664)

Function: To provide a forum for community partners to effectively identify causes of juvenile delinquency, conduct an honest and ongoing assessment juvenile services, provide solid, lasting solutions to problems and support successful programs which improves the lives of youth and families by increasing public safety.

Meeting: Meets on the 3rd Wednesday @ 9:00 a.m.
Location: GSB, 1769 E Moody Blvd, Bldg 2, Third Floor, Bunnell, FL 32110
Contact: John Fanelli, Flagler County Schools (386) 437-7526 x1107

Any County Commissioner May Serve

It is suggested the same individual serve on this Council as on the Juvenile Justice Circuit Advisory Council for consistency.
BOCC Member Assigned for 2019: Charles Ericksen, Jr.
BOCC Member Assigned for 2020: Joe Mullins
BOCC Member Assigned for 2021:

Department of Juvenile Justice Circuit Advisory Council (Joined December 2013)

Function: The Florida Department of Juvenile Justice has created a new statewide Juvenile Justice Circuit Advisory Board for each of the 20 judicial circuits. The Circuit Advisory Boards will provide advice and direction to the Department of Juvenile Justice in the development and implementation of juvenile justice programs and will work collaboratively with the Department in seeking program improvements and policy changes to address the emerging and changing needs of Florida's youth who are at risk of delinquency. This Juvenile Justice Circuit Advisory Council is in addition to the current Flagler County Department of Juvenile Justice Council.

Meeting: Meets quarterly with dates and locations rotating.
Contact: Yvonne R. Maffia, State Coordinator (850) 717-2443

Any County Commissioner May Serve

It is suggested the same individual serve on this Council as on the Flagler County Juvenile Justice Council for consistency.
BOCC Member Assigned for 2019: Charles Ericksen, Jr.
BOCC Member Assigned for 2020: Joe Mullins
BOCC Member Assigned for 2021:



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Early Learning Coalition of Flagler and Volusia Counties

Function: This is a 501(c)(3) non-profit organization that was formed as a result of state legislation. The mission is to administer child care programs and developmental/ literacy services to children, ages birth to 5 years old, of at-risk families to ensure the children are ready to enter school.

Meeting: 4th Tuesday @ 8:30 a.m. in January, March, May, June, August, October, and November.

Location: Meeting locations rotate between Flagler and Volusia Counties.

Contact: D.J. Lebo, ELC Executive Director (386) 323-2400 ext. 196

Any County Commissioner May Serve (Two year terms)

July 2017 to June 2019 Volusia County Member Assigned: Donald O'Brien, Jr. attended to represent Flagler County

July 2019 to June 2021 Flagler County Member Assigned: Donald O'Brien, Jr.

July 2021 to June 2023:

Family Life Center (Established 1987)

Function: The mission of the Family Life Center is to provide essential support services to individuals and families to end Domestic Violence and Sexual Violence in Flagler County. Support services include shelter, food, clothing, transportation, medical services, employment coaching, education resources, legal service support, counseling, community education, conducting outreach programs that focus on prevention and education related to Domestic Violence and Sexual Violence at no cost to victims, and partnering with other social service and law enforcement agencies to coordinate support services and programs.

Meeting: Monthly on the 3rd Tuesday @ 12:00 noon – except for July and December

Location: Family Life Center Office, 4721 E. Moody Blvd, Unit 503, Bunnell, FL 32110

Contact: Trish Giaccone, Executive Director (386) 437-7747

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr.

BOCC Member Assigned for 2020: Charles Ericksen, Jr.

BOCC Member Assigned for 2021:

Flagler County Affordable Housing Advisory Committee (F.S. 163.3174)

Function: To make recommendations to the Board regarding specific initiatives to encourage or facilitate affordable housing in Flagler County. Now acting as the local affordable housing advisory committee pursuant to Section 420.9076, Florida Statutes; Section 16-77 of the Flagler County Code and the State Housing Initiatives Partnership (SHIP) Procedures Manual.

Meeting: Monthly on the 2nd Tuesday @ 8:30 a.m.

Location: EOC, 1769 E Moody Blvd, Bldg. 3, Training Room A, Bunnell FL 32110

Staff Liaison: Devrie Paradowski, SHIP Administrator (386) 586-2324 x3631

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr. and Joe Mullins

BOCC Member Assigned for 2020: Charles Ericksen, Jr. and Joe Mullins

BOCC Member Assigned for 2021:



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Flagler County Library Board of Trustees (Flagler County Code Sec 25.2)

Function: To establish policies regarding the delivery of public library services and to report to the Board and citizens of the County at least one a year regarding the status, progress, and needs of the library in regard to the provision of these services.

Meeting: Meets on the 2nd Monday @ 4:30 p.m.

Location: Flagler County Public Library, 2500 Palm Coast Pkwy NW, Palm Coast, FL 32137

Staff Liaison: Holly Albanese, Library Director (386) 446-6763

ANY COUNTY COMMISSIONER MAY SERVE

BOCC Member Assigned for 2019: David Sullivan

BOCC Member Assigned for 2020: David Sullivan

BOCC Member Assigned for 2021:

Flagler County Tourist Development Council

Established: Flagler County Code Section 19-49, pursuant to Section F.S. 25.0104

Function: To recommend to the Board expenditures of tourist development tax monies and to generally review and make recommendations on other aspects of tourism in the County.

Meeting: 3rd Wednesday @ 10:00 a.m.

Location: SB, 1769 E Moody Blvd, Bldg. 2, Board Chambers, Bunnell, FL 32110

Staff Liaison: Amy Lukasik, Tourism Director (386) 313-4226

County Commission Chair or Designee To Serve

BOCC Member Assigned for 2019: Greg Hansen and David Sullivan or Joe Mullins

BOCC Member Assigned for 2020: David Sullivan

BOCC Member Assigned for 2021:

Friends of A1A Scenic & Historical Coastal Byway

Function: As a U.S. Department of Transportation, Federal Highway Administration designated National Scenic Byway (2002), the Friends of A1A Scenic & Historic Coastal Byway are the officially recognized state and national advocacy organization for the A1A Scenic & Historic Coastal Byway, representing St. Johns and Flagler counties.

Meeting: Last Wednesday of the Month from 2:00 p.m. – 4:00 p.m.

Location: Rotates: Coastal Policy Center, Marineland and St. Augustine Beach City Hall

Contact: Marge Rooyakkers, President or Danielle Anderson, Scenic A1A (904) 425-8055

Any County Commissioner May Serve:

BOCC Member Assigned for 2019: Greg Hansen

BOCC Member Assigned for 2020: Greg Hansen

BOCC Member Assigned for 2021:



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Friends of A1A Subgroup A1A Scenic PRIDE (Established 2001)

Function: A1A Scenic PRIDE is a subgroup under the umbrella of the Friends of A1A tasked with corridor advocacy within the Hammock and River to Sea area of Flagler County.

Meeting: Monthly on the 4th Friday @ 8:00 a.m.
Location: Hammock Community Center, 79 MalaCompra Road, Palm Coast
Contact: Dennis Clark, A1A Scenic PRIDE Chair (386) 986-3881

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Greg Hansen
BOCC Member Assigned for 2020: Greg Hansen
BOCC Member Assigned for 2021:

George Washington Carver Center Governance Board

Established: BOCC Appointment to Governance Board Approval April 18, 2011

Function: The purpose of the Governance Board is to provide a coalition that focuses primarily on supporting the needs and delivery of services at the Carver Center. This means that each of the representatives has a voice to ensure that the needs are being met at the Center for their respective constituents. The managing entity of the Carver Center will receive feedback and guidance from the governing board.

Meeting: Quarterly on the 3rd Thursday @ 2:00 p.m.
Location: Carver Center, Bunnell, FL 32110
Contact: Flagler County Schools (386) 437-7540

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr.
BOCC Member Assigned for 2020: Charles Ericksen, Jr.
BOCC Member Assigned for 2021:



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Management Advisory Group for the GTMNERR_(Established November 1999) (Guana Tolomato Matanzas National Estuarine Research Reserve)

Function: To assist the Department of Environmental Protection (DEP) in an advisory capacity by providing recommendations to DEP on matters associated with the implementation of the GTMNERR Management Plan regarding environmental education, scientific research, and resource management strategies; to participate in interagency coordination and communication among federal, state, and local governmental agencies and the public on issues regarding the management of conservation areas within the reserve; and to support the seeking of funding to provide for land acquisition, facilities development and maintenance, scientific research, environmental monitoring, environmental education, equipment purchases, general operations expenses and any other purpose necessary for the effective functioning of the reserve.

Meeting: Meets Quarterly @ 6:00 p.m.
Location: Rotates between Marineland and Ponte Vedra Beach
Contact: Brooke Ellis, FDEP (904) 823-4510

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr.
BOCC Member Assigned for 2020: Charles Ericksen, Jr.
BOCC Member Assigned for 2021:

Northeast Florida Regional Council (Established 1977)

Function: Serves the seven county region for intergovernmental relations and Economic Development Opportunities. There are 35 members; 2/3 are elected officials, 1/3 made up of gubernatorial appointees, as well as County Commission representation. The County Commission may appoint any member of the County Commission or staff or non-elected appointee with an appropriate background.

Meeting: Meets on the 1st Thursday @ 10:00 a.m. February, April, June, August, October and December
Location: Jacksonville
Contact: Brian Teeple, Chief Executive Officer (904) 279-0880

Any County Commissioner May Serve

BOCC Member Assigned for 2019: David Sullivan and Joe Mullins
BOCC Member Assigned for 2020: Joe Mullins and David Sullivan
BOCC Member Assigned for 2021:



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Public Safety Coordinating Council (F.S. 951.25)

Function: A four-part function inclusive of, but not limited to “assessing the population status of all detention or correctional facilities owned or contracted by the County, formulating recommendations to ensure that the capacities of such facilities are not exceeded, recommendations shall also include an assessment of the availability of pretrial intervention or probation programs, work-release programs, substance abuse programs, gain-time schedules, applicable bail bond schedules, and the confinement status of the inmates housed within each facility owned or contracted by the county.” All meetings of the council as well as its records, books, documents, and papers are open and available to the public in accordance with Section 119.07 and 286.011, Florida Statutes.

Meeting: Meets Quarterly on the 2nd Wednesday @ 8:45 a.m.
Location: EOC, 1769 E Moody Blvd, Bldg 3, Training Room, Bunnell, FL 32110
Contact: Sheriff Rick Staly, Flagler County Sheriff (386) 313-4116

County Commission Chair or Designee to Serve

BOCC Member Assigned for 2019: Joe Mullins and Donald O'Brien, Jr.
BOCC Member Assigned for 2020: Joe Mullins
BOCC Member Assigned for 2021:

River to Sea Transportation Planning Organization Board of Directors

Function: The voting members of the TPO review local, regional and statewide transportation issues and work cooperatively to determine appropriate policy to address transportation needs.

Meeting: Meets on the 4th Wednesday @ 9:00 a.m.
Location: TPO Office in Daytona Beach.
Staff Liaison:

Any Two (2) County Commissioners May Serve (select a Designee and an Alternate)

BOCC Member Assigned for 2018: Designee: Nate McLaughlin; Alternate: Donald O'Brien
BOCC Member Assigned for 2019:
BOCC Member Assigned for 2020: Designee: Joe Mullins and Alternate Donald O'Brien
BOCC Member Assigned for 2021:

School Planning Oversight Committee

Established: By Interlocal Agreement dated July 7, 2008 and BOCC Meeting dated May 4, 2009.

Function: The School Planning Oversight Committee meets annually in a joint workshop session with community governing bodies and the School Board to provide an opportunity for the representatives to hear reports, discuss policy and provide technical review and recommendations regarding any need for change.

Meeting: Meets the 2nd Thursday of June in joint workshop session.
Contact: School Superintendent (386) 437-7526

Any Two (2) County Commissioners May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr.
BOCC Member Assigned for 2020: Charles Ericksen, Jr. and Donald O'Brien, Jr.
BOCC Member Assigned for 2021:



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Small County Coalition (Joined February 2013)

Function: The Small County Coalition is a statewide alliance of county commissions from small and rural counties. The purpose of the Coalition is to give increased visibility and support to the issues of small counties and rural communities.

Meeting: Meets in conjunction with the Florida Association of Counties meetings:

Location: County Legislative Day, Tallahassee (March); Annual Meeting (June); Legislative Conference (November).

Contact: Chris Doolin (850) 508-5492

Any Two (2) County Commissioners May Serve

BOCC Members Assigned for 2019: Joe Mullins and David Sullivan

BOCC Members Assigned for 2020: Greg Hansen and Donald O'Brien, Jr.

BOCC Members Assigned for 2021:

Town of Marineland CRA Board

Function: To Follow the Progress of the Community Redevelopment Agency (CRA)

Meeting: Meets once a year – time and location to be announced.

Contact: Mayor Craig Lenniger, Town of Marineland (386) 232-8060

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Greg Hansen

BOCC Member Assigned for 2020: Greg Hansen

BOCC Member Assigned for 2021:

Transportation Disadvantaged Local Coordinating Board (Established 2004)

Function: Identify Transportation Disadvantaged service needs in the community, monitor and provide direction to the Community Transportation Coordinator, which is Flagler County, mediate local grievances against the system, evaluate services under the approved Transportation Disadvantaged Service Plan on a continuing basis, review local transportation disadvantaged funding opportunities.

Meeting: Meets quarterly on the 2nd Tuesday of every 3rd month @ 10:00 a.m.

Location: GSB, 1769 E Moody Blvd, Bldg. 2, First Floor Conference Room, Bunnell, FL 32110

Staff Liaison: Trevor Martin, General Services Office (386) 313-4189

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Charles Ericksen, Jr. and Joe Mullins (Alternate)

BOCC Member Assigned for 2020: Charles Ericksen, Jr.

BOCC Member Assigned for 2021:



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Value Adjustment Board (Established by FS 194.015)

Function: Historically, the Flagler County Value Adjustment Board (VAB) meets in September or October to hold an organizational meeting where the members select a chair and vice chair, appoint a VAB attorney and appoint special magistrates to hear the petitions, etc. The VAB will meet again after the special magistrate hearings, usually in November or December to accept or not accept the findings made by the special magistrates.

Meeting: Meets as needed.

Location: GSB, 1769 E Moody Blvd, Bldg. 2, Board Chambers, Bunnell, FL 32110

Contact: Lisa Funicello, Clerk of the Court (386) 313-4413

Any Two (2) County Commissioners May Serve:

BOCC Members Assigned for 2019: David Sullivan and Donald O'Brien, Jr.

BOCC Members Assigned for 2020: David Sullivan and Donald O'Brien, Jr.

BOCC Member Assigned for 2021:

Workforce Development Board of Flagler and Volusia Counties

Originally established 1983 but after legislative changes 1996.

Function: To provide employment training services for Flagler and Volusia County residents. The Flagler county Board of County commissioners serves as the local government authority for this Board.

Meeting: Meets on a Friday @ 9:00 a.m. in January, March, May, August and November

Location: Career Source Office in Daytona Beach

Contact: Career Source Executive Director (386) 323-7074

Any County Commissioner May Serve

BOCC Member Assigned for 2019: Joe Mullins (Designee) and Donald O'Brien, Jr. (Alternate)

BOCC Member Assigned for 2020: Donald O'Brien, Jr.

BOCC Member Assigned for 2021:



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Artificial Reef Technical Advisory Committee (Established 1994)

Function: *This is an informal working group that works to establish and carry out the goals of the Flagler County Artificial Reef Program. Meets to coordinate with grant applications, new permit site applications, and post-project*

Meeting: *Meets as needed.*

Staff Liaison: *Amy Stoger, Engineering Department (386) 313-4047*

Any Commissioner May Serve:

BOCC Member Assigned for 2019: Greg Hansen

No Member Assigned from 2020 to present: Will assign later if needed.

Heritage Crossroads: Miles of History Heritage Highway (February 28, 2005)

Function: *To promote the Heritage Highway designation and raise awareness of historically significant roadways within Flagler County.*

Meeting: *Monthly on the 2nd Friday @ 1:30 p.m.*

Location: *GSB, 1769 E Moody Blvd, Bldg. 2, First Floor Conference Room, Bunnell FL 32110*

Contact: *Karen Wilharm (813) 281-8328 heritagecrossroadshighway@gmail.com*

Any County Commissioner May Serve

BOCC Member Assigned for 2018: David Sullivan

BOCC Member Assigned for 2019: David Sullivan

No Member Assigned from 2020 to present: Will assign later if needed.

BOARDS REQUIRING COUNTY COMMISSIONERS TO SERVE

- **TOURIST DEVELOPMENT COUNCIL**
Required by F.S. 125.0104 (4)(e), Flagler County Code Section 19-49 (a)
- **CANVASSING BOARD**
Required by F.S. 102.141 (1)
- **PUBLIC SAFETY COORDINATING COUNCIL**
Required by F.S. 951.26 (1)(a)(1)(h)
- **NORTHEAST FLORIDA REGIONAL COUNCIL**
Required by Fla. Administrative Code, 29D-1.004
- **PRINCESS PLACE PRESERVE CITIZEN SUPPORT ORGANIZATION**
Required by Resolution 2004-41, Section III (E)
- **WORKFORCE DEVELOPMENT BOARD**
Required by Workforce Investment Acts



Flagler County Board of County Commissioners Special Meeting Agenda

Monday, December 7, 2020 Following Workshop

Government Services Complex, 1769 E. Moody Blvd., Bldg 2, Board Chambers, Bunnell, FL 32110

1. Call to Order
2. Public Comment
3. Approval of Advisory Board Sections
4. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.