



Flagler County Board of County Commissioners Meeting Agenda

September 21, 2020 • 5:00 p.m.

Government Services Building 2, Board Chambers, 1769 E. Moody Blvd., Bunnell, FL 32110

1. **Pledge to the Flag and Moment of Silence**
2. **Additions, Deletions and Modifications to the Agenda**
3. **Announcements by the Chair**
4. **Recognitions, Proclamations and Presentations:**
 - 4a) **Recognitions:** Dr. Maia McGuire Promotion (*Requested by Melanie Thomas, UF/IFAS Extension Flagler County Director*)
 - 4b) **Proclamations:** None
 - 4c) **Presentations:**
 - 1) Emergency Management Update (*Presented by Jonathan Lord, Emergency Management Director*)
 - 2) CARES Act Funds Update (*Presented by E. John Brower, Financial Services Director*)
 - 3) FEMA SAFER Grant Award Update (*Presented by Joe King, Interim Fire Chief*)
5. **Community Outreach:** *This thirty-minute time period has been allocated for public comment on any consent agenda item or topic not on the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*
6. **Consent: Constitutional Officers:**

Clerk:

 - 6a) **Bills and Related Reports:** Request the Board approve the report(s) of funds withdrawn from County depositories by the Flagler County Clerk of the Circuit Court and the Revenue Collected Report presented in compliance with the provisions of Section 136.06, Florida Statute as listed below:
 - 1) Revenue Collected for August 2020
 - 2) Disbursement Report for Week Ending August 28, 2020
 - 3) Disbursement Report for Week Ending September 4, 2020
 - 6b) **Approval of Board Meeting Minutes:** Request the Board approve the minutes from the following Meetings:
 - 1) September 9, 2020 First Public Hearing – FY 2020-21 Budget
7. **Consent: BOCC Departments:**
 - 7-a) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency – Hurricane Matthew:** Request the Board ratify the Proclamations Extending the State of Local Emergency for Hurricane Matthew. (*Submitted by Jonathan Lord, Emergency Management Director*)

- 7-b) **Ratification of Flagler County Emergency Proclamations Extending the State of Local Emergency and Emergency Orders Pertaining to COVID-19:** Request the Board ratify the Proclamations Extending the State of Local Emergency and Emergency Orders for COVID-19. *(Submitted by Jonathan Lord, Emergency Management Director)*
- 7-c) **Consideration of Reappointment to the Health Planning Council of Northeast Florida:** Request the Board consider the reappointment of Mr. Robert Snyder to the Health Planning Council of Northeast Florida for an additional two-year term. *(Submitted by Administration)*
- 7-d) **Request the Board Declare Items as Surplus, Removal from the County Fixed Assets and Authorize Purchasing to Dispose of Surplus Property Pursuant to the Fixed Asset Policy:** Request the Board declare items as surplus, removal from the County's fixed asset inventory and authorize Purchasing to dispose of surplus property pursuant to the Fixed Asset policy. *(Submitted by Holly Durrance, Purchasing Manager)*
- 7-e) **Ratification of COVID-19 Related Purchase Orders exceeding \$50,000.00:** Request the Board approve the Ratification of COVID-19 Related Purchase Orders 27785, 27820, 27821, 27846, 27860, and 27876 that exceeded \$50,000.00. *(Submitted by Holly Durrance, Purchasing Manager)*
- 7-f) **Approval of Invitation to Bid Award (ITB) 20-065B, Drug Screening Services to Florida Drug Testing, Inc.:** Request the Board approve Invitation to Bid (ITB) 20-065B, Drug Screening Services award to Florida Drug Testing, Inc. for a period of two (2) years with the option of two (2) additional one (1) year renewals, if mutually agreed on by both parties prior to contract expiration, and authorize the Chair to execute the contract as approved to form by the County Attorney and approved by the County Administrator. *(Submitted by Holly Durrance, Purchasing Manager)*
- 7-g) **Approval of New Financial Management and Capital Improvement Program Policies and Revision of the Budget and Fixed Asset Policies:** Request the Board approve the Financial Management Policy Resolution, Budget Management Policy Resolution, Capital Improvement Policy Resolution and Fixed Asset Policy Resolution. *(Submitted by E. John Brower, Financial Services Director and Holly Durrance, Purchasing Manager)*
- 7-h) **Consideration to Transfer Funds from General Fund Reserves for Additional Costs Related to Additional Medical Examiner Transport Expenses:** Recommend the Board approve the attached Budget Transfer 20-130. *(Submitted by E. John Brower, Financial Services Director)*
- 7-i) **Flagler County 2021 Northeast Florida Regional Council Legislative Priorities:** Request the Board approve the proposed Regional Legislative Priorities for the 2021 Northeast Florida Regional Council Legislative Priorities document. *(Submitted by Holly Albanese, Library Director / Legislative Liaison)*
- 7-j) **Approve the Public Emergency Medical Transportation Letter of Agreement:** Request the Board approve the Letter of Agreement and authorize the chair to execute. *(Submitted by Joe King, Interim Fire Chief and E. John Brower, Financial Services Director)*
8. **General Business:** *Presentations limited to 15 minutes with public comments limited to 3 minutes per speaker.*
- 8-a) **Application #3223 – Request for Final Plat and CDD Maintenance Agreement Approval for Huntington Green at Hunter's Ridge Phase 2-B Subdivision. Owner: BADC Huntington Communities, LLC; Agent: Howard Lefkowitz (Project #PLAT-**

000224-2020): Staff's review of the request indicates that the required submittals have been received and the plat is consistent with: the previously-approved PUD development standards and the PUD Site Development Plan; the Comprehensive Plan; the Land Development Code; the Hunter's Ridge DRI Development Order; and Chapter 177, Florida Statutes. Options for the Board are: 1) Approval; 2) Denial or 3) Tabling. *(Submitted by Adam Mengel, Planning Director)*

9. Public Hearings: *Public Hearings will be heard after 5:30 p.m.*

Quasi-Judicial Process: *The audience should refrain from clapping, booing or shouts of approval or disagreement. To avoid potential legal ramification and possible overturning of a decision by the Courts, a public hearing must be fair in three respects: form, substance and appearance.*

Time limits will be observed:

- Staff – 10 minute presentation.
- Applicant – 15 minute presentation (unless time extended by consensus of Board).
- Public Comment – 3 minutes per speaker, 5 minutes if speaking on behalf of a group.
- Applicant Rebuttal and Closing Staff Comments – 10 minutes each.

9-a) 5:30 pm Time Certain Second Public Hearing Fiscal Year 2020-2021 Budget and Approve the FY 2020-21 Pay Classification and Pay Plan: Request the Board adopt the Final Millage Rate Resolution, adopt the Final Budget Resolution, and approve the FY2020-21 Classification and Pay Plan. *(Requested by E. John Brower, Financial Services Director)*

9-b) QUASI-JUDICIAL – Application #3209 – Request for Modification of a PUD Site Development Plan in the PUD (Planned Unit Development) District for the Hammock Beach River Club PUD located South of State Road 100 East and lying East and West of John Anderson Highway; Parcel Number: 13-12-31-0000-01010-0000; 824.13+/- acres. Owner: Palm Coast Intracoastal, LLC/Applicant: Ken Belshe. (Project #AR-000102-2019): Options for the Board are: 1) Approval; 2) Approval Subject to Conditions; 3) Denial or 4) Tabling. *(Submitted by Adam Mengel, Planning Director)*

9-c) QUASI-JUDICIAL – Application #3210 – Request for Approval of a Preliminary Plat in the PUD (Planned Unit Development) District for 335 Lots in Six Phases in the Hammock Beach River Club PUD located South of State Road 100 East and lying East and West of John Anderson Highway; Parcel Number: 13-12-31-0000-01010-0000; 824.13+/- acres. Owner: Palm Coast Intracoastal, LLC/Applicant: Ken Belshe. (Project #PLAT-000103-2019): Options for the Board are: 1) Approval; 2) Approval Subject to Conditions; 3) Denial or 4) Tabling. *(Submitted by Adam Mengel, Planning Director)*

10. Additional Reports and Comments:

10-a) County Administrator Report/Comments

10-b) County Attorney Report/Comments

10-c) Community Outreach: *This thirty-minute time period has been allocated for public comment for items not of the agenda. Each speaker will be allowed up to three (3) minutes to address the Commission. Speakers should approach the podium, identify themselves and direct comments to the Chair.*

10-d) Commission Reports/Comments/Action

11. Adjournment

Section 286.0105, Florida Statutes states that if a person decides to appeal any decision made by a board agency, or commission with respect to any matter considered at a meeting or hearing, he or she will need a record of the proceedings, and that, for such purpose, he may need to ensure that a verbatim record of the proceedings is made, which record includes the testimony and evidence upon which the appeal is to be based.

In accordance with the Americans with Disabilities Act, persons needing assistance to participate in this meeting should contact the (386) 313-4001 at least 48 hours prior to the meeting.