

**General Services**  
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### Note to File

**TO:** Craig Coffey, Flagler County Administrator  
**FROM:** Michael Dickson, Assistant Director  
Flagler County General Services  
**SUBJECT:** Sheriff's Operation Center  
**DATE:** May 30, 2018  
**COPIES:** Heidi Petito, Director  
Flagler County General Services

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On the afternoon of May 29, 2018, Chris Russell From the USEPA, Florida office, left a message on my office phone in regards to the Flagler County Sheriff's Operation Center. I returned his call on May 30, 2018 at 10:54am. I phoned Mr. Russell and he informed me that the Atlanta Georgia office of the USEPA, was contacted by an attorney, James Manfre, representing one of the Sheriff's Office employees. It was an informal conversation about the building issues and the steps that Flagler County is taking to resolve them. I gave him a chronological rundown from first notification until the present. Mr. Russell wanted me to know that he appreciated our quick response to the situation and offered to provide me with a couple of contacts at the state level for guidance if necessary.

On May 31, 2018 at 8:54am I received a call from Barbara Alfano USEPA based in Atlanta. Mr. Russell contacted her to let her know of our conversation. She called to make sure that Environmental Systems Incorporated would be testing for vapor intrusion and asbestos. I told her that we would add them to the testing protocol and informed her that asbestos was present in the building but was abated per DEP rules prior to renovations. She then informed me that John Ruffuolo had been in contact with her and told her that he had documentation of asbestos being present in the building, but left out the part about the abatement. She asked that I send her a copy of the testing protocol when we received it.

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Charles Ericksen, Jr.  
District 1

Greg Hansen  
District 2

David Sullivan  
District 3

Nate McLaughlin  
District 4

Donald O'Brien, Jr.  
District 5