FLAGLER COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD QUARTERLY MEETING
MEETING AGENDA
Tuesday, March 14, 2017, 10 am

* Denotes Required Action Item

1. New Chair Introduction, Welcome, Call to Order, Quorum Review – Chair Hansen

2. Announcements: Public Hearing to Follow

3. Additions, Deletions, Changes to the Agenda – Chair Hansen

4. Approval of September 13 Meeting and December 13 Workshop Minutes/Summary: Chair Hansen*

5. Northeast Florida Regional Council Update – Mr. Teeple
   a. Consideration of Vice Chair*
   b. Committee Appointments: Evaluation and Grievance*
   c. Training

6. Community Transportation Coordinator (CTC) System Update – Mr. Owens
   a. CTC Quarterly Update
   b. Grants

7. Old and New Business

8. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER

9. Member and Department Reports

10. Adjournment- Chair Hansen

Next LCB Meeting: Tuesday, June 13, 2017, at 10:00 a.m.
Flagler County Government Services Building, 1769 East Moody Blvd., Building #2, Bunnell, FL 32110
MINUTES

The quarterly meeting of the Flagler County Transportation Disadvantaged Local Coordinating Board was held Tuesday, September 13, 2016, at the Flagler County Administration Building, 2729 East Moody Blvd., Bunnell, Florida. Vice Chair Ogden called the meeting to order at 10:05 a.m. with the following members present representing a quorum: DeWeese Ogden, Patti Simons, Marilyn Edwards, Tim O'Donnell, Sal Rutigliano, and Carlos Colon. Also in attendance were Dr. Pam Jackson-Smith (School Board), Leonard Hunt, Sr., Bob Owens (both from Flagler County), Brian Teeple and Sheron Forde (both from NEFRC).

There being no announcements or proposed changes to the agenda or minutes, Vice Chair Ogden asked for approval of the minutes for June 14, 2016. Mr. Rutigliano moved approval of the minutes, seconded by Mr. O'Donnell. Motion passed unanimously.

The LCB considered and approved the meeting schedule by a motion of Mr. O'Donnell and seconded by Mr. Rutigliano. The Bylaws were reviewed and approved unanimously by motion of Mr. Rutigliano and seconded by Mr. O'Donnell. The current membership roster, as approved by the NEFRC Board of Directors, was passed with a change to replace Ms. Winnie Costello with Ms. Marilyn Edwards was unanimously approved by motion of Mr. Rutigliano and seconded by Ms. Simons. It was requested that a determination be made as to whether or not Ms. Jackson-Smith is the new representative for public education.

Mr. Owens provided the quarterly update. They are still seeing a reduction in miles largely due to the loss of Medicaid. There is an increase in medical trips, but other trips have been decreasing. He then provided an overview of the Annual Operations Report, highlighting the trips by type of service, passenger trips by trip purpose, passenger trips by funding source, vehicle data, financial and general data and performance measures. While they are attempting to get more of the life-sustaining, recreation type trips, it is difficult when they are getting the high volume of medical trip requests. There was discussion of the AOR, followed by a motion to approve by Mr. Rutigliano, seconded by Mr. O’Donnell, which passed unanimously.

Mr. Owens noted they were approved for 5310 funding next year and will be seeking to replace four buses.

Mr. Colon stated that the FDOT will be holding a 5310/5311 grant workshop on October 11, 2016.

Ms. Jackson-Smith provided a ‘Guide to Resource’ brochure that was produced using Title 10 Homeless Education Grant funding for Member information.

The next meeting is scheduled for Tuesday, December 13, 2016, at 10 a.m., at the Flagler County Government Services Building, Building 2, Overflow Room, 1769 E. Moody Blvd., Bunnell, Florida. This is confirmed the second Tuesday of the month, although there has been some confusion about dates.

There being no other business, there was a motion to adjourn from Mr. O'Donnell with a second from Ms. Costello that was approved unanimously at 10:24 a.m.
MINUTES

The quarterly meeting of the Flagler County Transportation Disadvantaged Local Coordinating Board was held Tuesday, December 13, 2016, at the Flagler County Administration Building, 2729 East Moody Blvd., Bunnell, Florida. The Chair was excused and the Vice Chair had something come up at the last minute that prevented her attendance. The meeting began at 10:07 a.m. with the following members present, not representing a quorum: Jeff Aboumrad, David Lydon, and Lloyd Thompson. Also in attendance were Bob Owens (from Flagler County), and Brian Teeple (from NEFRC). The meeting was a workshop. Mr. Lydon will now be representing veterans.

There were no announcements or proposed changes to the agenda. Consideration of the September 13, 2016 minutes was deferred to the next meeting, as was consideration of Vice Chair and Committee appointments.

Mr. Owens provided the quarterly update. They are still seeing a reduction in out of County trips. He gave an overview of planning and grant activities. They are trying to get approval for 5307 funds from FTA to hire a consultant to review the planned fixed routes and to develop a strategy to launch them all at once, rather than one at a time. The time frame anticipated for commencement of fixed route is 2019/2020. Three grant applications are due in January. One will ask for $188,000 to support Saturday service, one will request 4 busses and a request for $80,000 in 5311 funds will be requested for rural trips. He also gave an overview of the results of the TD Commission audit. Issues came up regarding eligibility paperwork and driver records, each of which is being addressed.

The next meeting is scheduled for Tuesday, March 14, 2017, at 10 a.m., at the Flagler County Government Services Building, Building 2, Overflow Room, 1769 E. Moody Blvd., Bunnell, Florida. This will be followed immediately by a public hearing.

The workshop meeting ended at 10:30 a.m.
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<th>Department</th>
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<td>Jeff</td>
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<td>[email protected]</td>
<td>Flagler County Government Services Building, 1769 East Moody Blvd., Bldg. 2, Bunnell, Florida 32110</td>
<td>(386) 312-4001 - Cheryl Myers</td>
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<tr>
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112.3143    Voting conflicts.—

(1)    As used in this section:

(a)    "Principal by whom retained" means an individual or entity, other than an agency as defined in s. 112.312(2), that for compensation, salary, pay, consideration, or similar thing of value, has permitted or directed another to act for the individual or entity, and includes, but is not limited to, one's client, employer, or the parent, subsidiary, or sibling organization of one's client or employer.

(b)    "Public officer" includes any person elected or appointed to hold office in any agency, including any person serving on an advisory body.

(c)    "Relative" means any father, mother, son, daughter, husband, wife, brother, sister, father-in-law, mother-in-law, son-in-law, or daughter-in-law.

(d)    "Special private gain or loss" means an economic benefit or harm that would inure to the officer, his or her relative, business associate, or principal, unless the measure affects a class that includes the officer, his or her relative, business associate, or principal, in which case, at least the following factors must be considered when determining whether a special private gain or loss exists:

1.    The size of the class affected by the vote.
2.    The nature of the interests involved.
3.    The degree to which the interests of all members of the class are affected by the vote.
4.    The degree to which the officer, his or her relative, business associate, or principal receives a greater benefit or harm when compared to other members of the class.

The degree to which there is uncertainty at the time of the vote as to whether there would be any economic benefit or harm to the public officer, his or her relative, business associate, or principal and, if so, the nature or degree of the economic benefit or harm must also be considered.

(2)(a)    A state public officer may not vote on any matter that the officer knows would inure to his or her special private gain or loss. Any state public officer who abstains from voting in an official capacity upon any measure that the officer knows would inure to the officer's special private gain or loss, or who votes in an official capacity on a measure that he or she knows would inure to the special private gain or loss of any principal by whom the officer is retained or to the parent organization or subsidiary of a corporate principal by which the officer is retained other than an agency as defined in s. 112.312(2), or which the officer knows would inure to the special private gain or loss of a relative or business associate of the public officer, shall make every reasonable effort to disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes. If it is not possible for the state public officer to file a memorandum before the vote, the memorandum must be filed with the person responsible for recording the minutes of the meeting no later than 15 days after the vote.

(b)    A member of the Legislature may satisfy the disclosure requirements of this section by filing a disclosure form created pursuant to the rules of the member's respective house if the member discloses the information required by this subsection.
(3)(a) No county, municipal, or other local public officer shall vote in an official capacity upon any measure which would inure to his or her special private gain or loss; which he or she knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained, other than an agency as defined in s. 112.312(2); or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer. Such public officer shall, prior to the vote being taken, publicly state to the assembly the nature of the officer's interest in the matter from which he or she is abstaining from voting and, within 15 days after the vote occurs, disclose the nature of his or her interest as a public record in a memorandum filed with the person responsible for recording the minutes of the meeting, who shall incorporate the memorandum in the minutes.

(b) However, a commissioner of a community redevelopment agency created or designated pursuant to s. 163.356 or s. 163.357, or an officer of an independent special tax district elected on a one-acre, one-vote basis, is not prohibited from voting, when voting in said capacity.

(4) No appointed public officer shall participate in any matter which would inure to the officer's special private gain or loss; which the officer knows would inure to the special private gain or loss of any principal by whom he or she is retained or to the parent organization or subsidiary of a corporate principal by which he or she is retained, or which he or she knows would inure to the special private gain or loss of a relative or business associate of the public officer, without first disclosing the nature of his or her interest in the matter.

(a) Such disclosure, indicating the nature of the conflict, shall be made in a written memorandum filed with the person responsible for recording the minutes of the meeting, prior to the meeting in which consideration of the matter will take place, and shall be incorporated into the minutes. Any such memorandum shall become a public record upon filing, shall immediately be provided to the other members of the agency, and shall be read publicly at the next meeting held subsequent to the filing of this written memorandum.

(b) In the event that disclosure has not been made prior to the meeting or that any conflict is unknown prior to the meeting, the disclosure shall be made orally at the meeting when it becomes known that a conflict exists. A written memorandum disclosing the nature of the conflict shall then be filed within 15 days after the oral disclosure with the person responsible for recording the minutes of the meeting and shall be incorporated into the minutes of the meeting at which the oral disclosure was made. Any such memorandum shall become a public record upon filing, shall immediately be provided to the other members of the agency, and shall be read publicly at the next meeting held subsequent to the filing of this written memorandum.

(c) For purposes of this subsection, the term "participate" means any attempt to influence the decision by oral or written communication, whether made by the officer or at the officer's direction.

(5) If disclosure of specific information would violate confidentiality or privilege pursuant to law or rules governing attorneys, a public officer, who is also an attorney, may comply with the disclosure requirements of this section by disclosing the nature of the interest in such a way as to provide the public with notice of the conflict.

(6) Whenever a public officer or former public officer is being considered for appointment or reappointment to public office, the appointing body shall consider the number and nature of the memoranda of conflict previously filed under this section by said officer.

History. -- s. 6, ch. 75-208; s. 2, ch. 84-318; s. 1, ch. 84-357; s. 2, ch. 86-148; s. 5, ch. 91-85; s. 3, ch. 94-277; s. 1406, ch. 95-147; s. 43, ch. 99-2; s. 6, ch. 2013-36.

Disclaimer: The information on this system is unverified. The journals or printed bills of the respective chambers should be consulted for official purposes.


http://www.flsenate.gov/Laws/Statutes/2015/112.3143 11/12/2015
An Introduction to Florida's Coordinated Transportation System

Commission for the Transportation Disadvantaged

April 8, 2016
Who Do We Serve?

- Older Adults
- Persons with Disabilities
- People with Low Income
- At-Risk Children

They Could Need A Ride To...

- Medical Services
- Work
- School
- Grocery Store
Florida's Coordinated Transportation System
Organizational Structure

Guiding Philosophy:
- Centralized Policy Development
- Decentralized (Local) Implementation

Transportation Disadvantaged Riders

Governor

Appoints Commissioners & Policy Guidance

Commission for the Transportation Disadvantaged

Administratively assigned

FL DOT

Designated Official Planning Agency

Appoints & Staffs

Local Coordinating Board

Oversees

Purchasing Agencies

May contract with

Transportation Operators

Contracts With

Transportation Disadvantaged Riders
(Older Adults, Persons with Disabilities, People with Low Income, At-Risk Children)

Community Transportation Coordinator

Provides Transportation

Pays Co-pay

May provide direct services

May bill directly

Boys' Trips

Contracts With

Bills

Relationship to Florida Department of Transportation

- Assigned to the Department of Transportation (DOT)
  - for administrative and fiscal accountability purposes,
  - functions independently of the control, supervision, and direction of the department.

- Develops a budget
  - not subject to change by DOT staff after it has been approved by the commission,
  - DOT shall transmit the budget to the Governor along with the budget of the department.
Commission for the
Transportation Disadvantaged

Governing Documents

- Chapter 427.013, Florida Statutes
- Rule 41-2.003, Florida Administrative Code

Purpose (427.013 F.S.):
Accomplish the coordination of transportation services provided to the transportation disadvantaged.

Coordination Defined: Arrangement for the provision of transportation services to the transportation disadvantaged in a manner that is cost-effective, efficient, and reduces fragmentation and duplication of services.

Goal (427.013 F.S.):
To assure the cost-effective provision of transportation by qualified CTCs or transportation operators.
Commission for the Transportation Disadvantaged

Duties

- Develops policies and procedures for the coordination of transportation services for the Transportation Disadvantaged.

- Designates the planning agency in areas outside the purview of an MPO.

- Approves the appointment of CTCs.

- Contract with CTCs/STPs.

Commission Revenues
FY 2016-17

[Graph showing different revenue sources with dollar amounts]
Coordinated System's Revenues
FY 2014-15

Revenues = $252,248,677

Commission for the
Transportation Disadvantaged

Summary

• Commission is an independent agency responsible for the coordination of transportation services for older adults, persons with disabilities, persons of low income and children at-risk.
• Designates the planning agency
• Approves appointment of CTCs
• Contracts with CTCs / STPs
Florida's Coordinated Transportation System
Organizational Structure

Transportation Disadvantaged Riders

Governor
Appoints
Commissioners
Implements Statutes & Policy Guidance

Commission for the Transportation Disadvantaged

FL DOT
Administratively assigned

Designated Official Planning Agency

Appoints & Staffs

Local Coordinating Board
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Purchasing Agencies
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Commission for the Transportation Disadvantaged

Contracts With

Community Transportation Coordinator

Contracts With

Transportation Operators

Provides Transportation

Pays Co-pay

Mays provide direct services

Transportation Disadvantaged Riders
(Older Adults, Persons with Disabilities, People with Low Incomes, At-Risk Children)

Designated Official Planning Agency

The Planning Agency assists the Commission at the local level in accomplishing the coordination of transportation services to the transportation disadvantaged.
Designated Official Planning Agency

The Commission:

- Appoints a Planning Agency for each service area;
- Enters into an annual agreement with the Planning Agency to assist in meeting its responsibilities.

Designated Official Planning Agency

Planning Agencies are:
- Metropolitan Planning Organizations;
- County/City Governments;
- Regional Planning Councils; or
- Local Planning Organizations who are performing planning activities in designated service areas.

A Planning Agency may be responsible for multiple services areas.
Designated Official Planning Agency

Duties

- Appoints members to the Local Coordinating Board

- Provides staff to the Local Coordinating Board
  - Quarterly Meetings (Meeting Schedule, Agendas, Minutes, By-Laws, Grievance Procedures, Training)
  - Annual Public Hearing

Designated Official Planning Agency

Duties (Continued)

- Recommends to the Commission a Community Transportation Coordinator (CTC)
  - Competitive Procurement Process (Local Procurement Process/Chapter 287, F.S.)
  - Memorandum of Agreement between the Commission and CTC
  - CTC designation is for five years

- Evaluates the CTC (Planner & LCB) annually
Designated Official
Planning Agency

Duties (Continued)

- Reviews annually the Annual Operating Report prepared by the CTC and submits it to the Local Coordinating Board for approval.

- In coordination with the CTC and the Local Coordinating Board, develops a Transportation Disadvantaged Service Plan (TDSP)

Designated Official
Planning Agency

Summary

- Appoints and staffs Local Coordinating Board

- Procures and recommends a Community Transportation Coordinator to the Commission

- Coordinates and conducts transportation planning at the local level
Florida's Coordinated Transportation System

Organizational Structure

Transportation Disadvantaged Riders

Governor

Appoints

Implements

FL DOT

Designates

Commission for the Transportation Disadvantaged

Contracts With

Commissioning

& Policy Guidance

Designated Official Planning Agency

Commission Recommends

CTC

Oversees

Community Transportation Coordinator

Contracts With

Bills

Crosses

Transportation Operators

Provides Transportation

Pays Co-pay

Local Coordinating Board

Purchasing Agencies

May bill directly

Transportation Disadvantaged Riders

(Older Adults, Persons with Disabilities, People with Low Incomes, At-Risk Children)

Purpose

- Identify local service needs

- Provide information, advice and direction to the CTC on the coordination of services to be provided through the Coordinated Transportation System

- Serve as an advisory body to the Commission regarding a particular service area
Local Coordinating Board

Coordinating Board Structure
- Members are appointed by the Planning Agency
  - 1 elected official to serve as Chairperson
  - 1 Vice-Chairperson (elected annually by LCB Members)
  - Additional member groups which compose the LCB
    o FDOT, DCF, DOE and AHCA
    o Public Education Community
    o Florida Division of Vocational Rehabilitation or Division of Blind Services for DOE, when applicable
    o Veterans Service Office
    o Florida Association for Community Action representative of county's disadvantaged population

Local Coordinating Board

Coordinating Board Structure (Continued)
- Additional member groups which compose the LCB (Continued)
  o Elderly (person over 60)
  o Disabled
  o 2 citizen advocate representatives, 1 of whom must use the coordinated transportation system
  o Representative for children at risk
  o Chairperson/designee of local Public Transit System's Board, except in cases where they are also the CTC
  o Private for profit, when available (local private non profit may replace unless CTC)
  o Regional Workforce Development Board
  o Medical community
Local Coordinating Board

Duties

- Assists CTC in establishing eligibility guidelines and trip priorities

- Evaluates CTC annually

- Reviews and approve Transportation Disadvantaged Service Plan (TDSP) and Memorandum of Agreement (MOA)

- Appoints Grievance Committee to process and investigate complaints

Local Coordinating Board

Duties (Continued)

- Meets at least quarterly

- Reviews and recommends other funding applications

- Reviews strategies of service provision to the area

- Evaluates multicounty or regional transportation opportunities
Local Coordinating Board

Summary
- Provides guidance for the local coordination of services
- Oversees Community Transportation Coordinator
Community Transportation Coordinator

Duties

- Plans, administers, monitors, coordinates, arranges and delivers coordinated Transportation Disadvantaged services originating in their designated service area
  - Operates centralized call center
  - Determines transportation eligibility
  - Schedules trips
  - Performs gatekeeping duties
  - Invoices purchasing agencies

Community Transportation Coordinator

Duties (Continued)

- Develops a Transportation Disadvantaged Service Plan with Local Coordinating Board.

- Prepares and submits Annual Operating Report

- Recommends eligibility guidelines and trip prioritization to the Local Coordinating Board for non-sponsored trips.
Community Transportation Coordinator

Selecting a Community Transportation Coordinator

- Interested organization responds to Planning Agency’s request for a Community Transportation Coordinator.

- Planning Agency submits recommendation to the Commission for approval.

- Designation is for 5 years.

Community Transportation Coordinator

CTC Agreements with Commission

- Memorandum of Agreement (MOA)

- Trip & Equipment Grant

- Shirley Conroy Grant
Community Transportation Coordinator

Service Network Types
- Sole Source—provides all services
- Partially Brokered—contracts some services and provides some services
- Fully Brokered—contracts all services

Community Transportation Coordinator

Summary
- Coordinates transportation services within a designated area
- Provides, and / or contracts for, transportation services
Florida’s Coordinated Transportation System
Organizational Structure

Transportation Disadvantaged Riders

Governor

Commission for the Transportation Disadvantaged

Administratively assigned

FL DOT

Designated Official Planning Agency

Designates

Recommends CTC

Contracts With

Commits to

Purchasing Agencies

May contract with

Operational

Local Coordinating Board

Appoints & Staffs

Oversees

Bills

Community Transportation Coordinator

Contracts With

Transportation Operators

Provides Transportation

Pays Copay

Transportation Disadvantaged Riders

(Older Adults, Persons with Disabilities, People with Low Income, At-Risk Children)

Purchasing Agency

Purchasing Agency: An agency that purchases transportation services for the transportation disadvantaged.

- Agency for Health Care Administration
- Agency for Persons with Disabilities
- Agency for Workforce Innovation
- Department of Children and Families
- Department of Community Affairs
- Department of Education
- Department of Elder Affairs
- Department of Health
- Department of Juvenile Justice
- Florida Department of Transportation
Purchasing Agency

Duties

- Uses the coordinated transportation system for provision of services to its clients.
- Pays the rates established in the service plan or negotiated statewide contract
- Negotiates with the Commission before procuring transportation disadvantaged services.
- Identifies the specific amount of money they will allocate in their legislative budget request to provide transportation disadvantaged services.

Purchasing Agency

Duties (Continued)

- Provides the Commission an accounting of all funds spent as well as the number of trips purchased with agency funds.
- Assists communities in developing coordinated transportation systems designed to serve the transportation disadvantaged.
- Ensures that its rules, procedures, guidelines, and directives are conducive to the coordination of transportation funds & services for the transportation disadvantaged.
Purchasing Agency

Summary

- Buys trips from the Community Transportation Coordinator

Florida's Coordinated Transportation System Organizational Structure

Independent State Agency

Guiding Philosophy:
- Centralized Policy Development
- Decentralized (local) Implementation

Governor

Appoints
Commissioners
Implements Statutes & Policy Guidance

Commission for Transportation Disadvantaged

Designates
Commissions
Contracts With

FL DOT

Administered

transportation disadvantaged riders

Designated Official Planning Agency

Appoints & Staffs

Local Coordinating Board

Oversees

Purchasing Agencies

May contract with

Transportation Operators

Provides Transportation

May bill directly

May pay Co-pay

Transportation Disadvantaged Riders

(Older Adults, Persons with Disabilities, People with Low Incomes, At-Risk Children)
Each Of Us Knows Someone
Who Is Transportation Disadvantaged

- Older Adults
- Persons with Disabilities
- Persons with Low Income
- At-Risk Children

They Could Need A Ride To...

- Medical Services
- Work
- School
- Grocery Store
Rider

Transportation Disadvantaged Rider Eligibility

Those persons who cannot obtain their own transportation due to their age, disability or income.

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Rider

Eligibility for Transportation Disadvantaged Trust Fund

- Commission establishes guidelines for Transportation Disadvantaged eligibility

- Local Coordinating Board develops local eligibility policy, based on Chapter 427, Florida Statutes, and Commission Guidelines.
CTD Eligibility Criteria

Adopted May 22, 1997

At a minimum:

• No other funding available
• No other means of transportation is available
• Cannot utilize public transit
• Physical or mental disability
• Age
• Income status is a specified percent of the poverty level
• No self-declarations allowed
• Ability to pay

Rider

Summary

• Riders are older adults, persons with disabilities, people of low income and at-risk children

• Rider eligibility is determined locally based upon Chapter 427, F.S. and Commission Guidelines
FLAGLER COUNTY
TRANSPORTATION DISADVANTAGED
LOCAL COORDINATING BOARD PUBLIC HEARING
AGENDA

Tuesday, March 14, 2017, Immediately following the 10 am LCB Meeting

1. Welcome, Open Hearing – Chair Hansen

2. Public Comment – LIMITED TO 3 MINUTES PER SPEAKER

3. Adjournment- Chair Hansen

Next LCB Meeting: Tuesday, June 13, 2017, at 10:00 a.m.
Flagler County Government Services Building, 1769 East Moody Blvd., Building #2, Bunnell, FL 32110
Quarterly FCPT Trip Report
This report depicts total miles as well as trips/day for TD and FDOT 5311 sponsored trips and denials.

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<th>Month</th>
<th>AV # of TD trips/Day</th>
<th>AV # of Medicaid trips/Day</th>
<th>AV # of FDOT 5311 trips/Day</th>
<th>AV # of Total trips/Day</th>
<th>Total Miles</th>
<th>Monthly Denials</th>
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<td>295</td>
<td>0</td>
<td>40</td>
<td>335</td>
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<td>Dec ‘16</td>
<td>262</td>
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<td>59,389</td>
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<td>Jan ‘17</td>
<td>275</td>
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<th>Month</th>
<th>Average # Medical trips/day</th>
<th>Average # Employment trips/day</th>
<th>Average # Education/Train Daycare trips/day</th>
<th>Average # Nutritional trips/day</th>
<th>Average # Life-Sustaining/Other trips/day</th>
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<td>78</td>
<td>65</td>
<td>180</td>
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<td>Dec ‘16</td>
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<td>35</td>
<td>332</td>
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<td>Jan’17</td>
<td>74</td>
<td>61</td>
<td>163</td>
<td>43</td>
<td>34</td>
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*This quarter we drove over 181,720 miles and provided 26,869 trips.

### Trip Breakdown

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<tr>
<td>Total Trips</td>
<td>23947</td>
<td>26866</td>
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<tr>
<td>Medical</td>
<td>4305 (18%)</td>
<td>5298 (20%)</td>
<td>993 (23%)</td>
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<td>Employment</td>
<td>3488 (15%)</td>
<td>4443 (17%)</td>
<td>955 (27%)</td>
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<td>Shopping</td>
<td>1271 (5%)</td>
<td>1217 (4%)</td>
<td>-54 (-4%)</td>
</tr>
<tr>
<td>Education</td>
<td>9555 (40%)</td>
<td>10839 (40%)</td>
<td>1284 (13%)</td>
</tr>
<tr>
<td>Adult Day Care</td>
<td>574 (2%)</td>
<td>704 (3%)</td>
<td>130 (23%)</td>
</tr>
<tr>
<td>Nutrition</td>
<td>3014 (13%)</td>
<td>2934 (11%)</td>
<td>-80 (-3%)</td>
</tr>
<tr>
<td>Recreation</td>
<td>1720 (7%)</td>
<td>1383 (5%)</td>
<td>-337 (-20%)</td>
</tr>
</tbody>
</table>

### Percentage Breakdown

- **Medical**: 18% to 20%, increase of 2% (23%)
- **Employment**: 15% to 17%, increase of 2% (27%)
- **Shopping**: 5% to 4%, decrease of 1% (-4%)
- **Education**: 40% to 40%, no change (13%)
- **Adult Day Care**: 2% to 3%, increase of 1% (23%)
- **Nutrition**: 13% to 11%, decrease of 2% (-3%)
- **Recreation**: 7% to 5%, decrease of 2% (-20%)